

NOTICE OF MEETING

A REGULAR MEETING

OF THE

BOARD OF DIRECTORS

OF THE

**INLAND EMPIRE REGIONAL
COMPOSTING AUTHORITY**

WILL BE HELD ON
MONDAY, AUGUST 3, 2020
10:00 A.M.

TELECONFERENCE ACCESSIBILITY FOR THE GENERAL PUBLIC: In all efforts to prevent the spread of COVID-19, until further notice, the Inland Empire Regional Composting Authority will be holding all Board meetings by teleconferencing.



**REGULAR MEETING OF THE
BOARD OF DIRECTORS
MONDAY, AUGUST 3, 2020
10:00 A.M.
(Virtual Meeting)**

Telecon: (415) 856-9169/Conference ID: 462-380-719#

www.ierca.org/calendar

PURSUANT TO THE PROVISIONS OF EXECUTIVE ORDER N-25-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 12, 2020, AND EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020 ANY BOARD MEMBER MAY CALL INTO THE BOARD MEETING WITHOUT OTHERWISE COMPLYING WITH ALL BROWN ACT'S TELECONFERENCE REQUIREMENTS.

TELECONFERENCE ACCESSIBILITY FOR THE GENERAL PUBLIC:

In all efforts to prevent the spread of COVID-19, until further notice, the Inland Empire Regional Composting Authority will be holding all Board meetings by teleconferencing. The meeting will be accessible at: (415) 856-9169 / Conf Code: 4622-380-719#

This meeting is being conducted virtually by video and audio conferencing. There will be no public location available to attend the meeting; however, the public may participate and provide public comment during the meeting by calling into the number provided here. The public may also view the meeting live through the Agency's website. Alternatively, you may email your public comments to the Recording Secretary at vstone@ieua.org no later than 24 hours prior to the scheduled meeting time. Your comments will then be read into the record during the meeting.

**CALL TO ORDER
OF THE INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY BOARD OF
DIRECTORS MEETING**

FLAG SALUTE

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which are available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. **CONSENT CALENDAR**

A. **MINUTES**

The Board will be asked to approve the minutes from the May 4, 2020 regular meeting.

B. **INVESTMENT AND DISBURSEMENT REPORT**

It is recommended that the Board of Directors approve for the months of April 2020 –June 2020:

1. Total disbursements the amount of \$ 2,129,471.79
2. There were no new investments during April 2020 – June 30, 2020

2. **ACTION ITEMS**

A. **FISCAL YEAR 2020/21 PROPERTY INSURANCE POLICY RENEWAL**

Staff recommends that the Board of Directors:

1. Ratify renewal of the Authority's property insurance for Fiscal Year 2020/21 for \$525,577 including fees and taxes.
2. Approve to amend the insurance budget for an additional \$110,000 to cover the increase in insurance premiums.

B. **RATIFY EMERGENCY GLULAM REPAIR**

Staff recommends that the Board of Directors:

1. Ratify project RA20008 for emergency glulam repair for not to exceed \$250,000; and
2. Ratify the contract with Atom Engineering for the repair in the amount of \$176,398.

3. **INFORMATION ITEMS**

A. **PROJECT MANAGER'S REPORT**

B. TREASURER'S REPORT OF FINANCIAL AFFAIRS FOR THE QUARTER ENDED JUNE 30, 2020

4. DIRECTOR COMMENTS

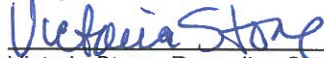
Next regular meeting is scheduled for Monday, November 2, 2020 at 10:00 a.m.

5. ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recording Secretary (909-993-1744), 48 hours prior to the scheduled meeting so that the Authority can make reasonable arrangements.

Declaration of Posting

I, Victoria Stone, Recording Secretary to the Inland Empire Regional Composting Authority, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the County Sanitation Districts of Los Angeles 1955 Workman Mill Road, Whittier, CA and at the IERCA's Administrative Building, 12645 Sixth Street, Rancho Cucamonga, CA and at the IEUA's main office, 6075 Kimball Ave., Chino, CA on Wednesday, July 29, 2020



Victoria Stone, Recording Secretary

**CONSENT
CALENDAR
ITEM**

1A

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
THE INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY (IERCA)
MAY 4, 2020
VIA - TELECONFERENCE
10:00 A.M.**

DIRECTORS PRESENT:

Jon Blickenstaff, Chairperson
Shivaji Deshmukh, Director
Robert Ferrante, Director
Margaret Finlay, Director
Kati Parker, Alternate Director

DIRECTORS ABSENT:

Michael Camacho, Vice Chairperson
Paul Hofer, Director

OTHERS PRESENT VIA Telecon:

Jeff Ziegenbein, Project Manager, IERCA
Ann Heil, Assistant Project Manager, IERCA
Christina Valencia, Treasurer, IERCA
Marty Cihigoyenette, General Counsel
Randy Lee, Executive Manager of Operations/AGM, IEUA
Warren Green, Manager of Contracts and Procurement, IEUA
Teresa Velarde, Manager of Internal Audit, IEUA
Javier Chagoyen-Lazaro, Manager of Finance and Accounting, IEUA
Victoria Stone, Recording Secretary, IERCA

A regular meeting of the Board of Directors of the IERCA was held at the Inland Empire Utilities Agency Headquarters building located at 6075 Kimball Ave, Chino CA, on the above date.

Chairperson Blickenstaff called the meeting to order at 10:01 a.m. and he led the pledge of allegiance to the flag. A quorum was present.

INTRODUCTIONS

Chairperson Blickenstaff stated that members of the public may address the Board. There were no persons desiring to address the Board of Directors.

Chairperson Blickenstaff asked if there were any changes, additions, and or deletions to the agenda. There were no changes/additions/deletions to the agenda.

CONSENT CALENDAR

Upon motion by Director Finlay seconded by Director Ferrante the motion carried: (5-0)

M2020-5-1

The Board:

Approved the Consent Calendar.

1. Minutes from the February 4, 2020, regular meeting of the Board of Directors.
2. The Investment and Disbursement Report as submitted.

ADOPTION OF BUDGET FOR FISCAL YEAR 2020/21

Christina Valencia, Treasurer, presented the proposed budget for fiscal year 2020/21 stating that the biosolids tipping fee would be increased by \$1.00 to \$57.00 per wet ton. She stated that the last time the Board authorized an increase was in 2017. She continued with the proposed budget stating that we will carry forward the capital call funds which were not executed so they will remain in place to support capital improvements as needed throughout the year.

Upon motion by Director Finlay, seconded by Director Deshmukh, the motion carried: (5-0)

M2020-5-2

The Board:

1. Adopted the Inland Empire Regional Composting Authority (IERCA) budget for fiscal year 2020/21.
2. Increased the tipping fee from \$56 to \$57 per wet ton; and
3. Approved a capital call of \$500,000 to be shared equally by the Inland Empire Utilities Agency (IEUA) and the Sanitation District No. 2 of Los Angeles County (SDLAC) to support capital improvement project costs.

ADOPTION OF THE INVESTMENT POLICY FOR FY 2020/21

Ms. Valencia presented the Investment Policy for Fiscal Year 2020/21. She stated that this Policy establishes procedures and guidelines by which temporarily idle funds will be managed. The Policy also prioritizes the IERCA's public fund management objective for safety, liquidity and yield.

Upon motion by Alternate Director Parker seconded by Director Ferrante, the motion carried: (5-0)

M2020-5-3

The Board:

1. Adopted Resolution No. 2020-5-1 approving the Authority's Investment Policy for Fiscal Year 2020/21.

ANNUAL MANAGEMENT PLAN

Mr. Ziegenbein gave an overview of the Annual Management Plan stating that this plan is submitted each year by the Project Manager and Assistant Project Manager to the Board for review and approval. Mr. Ziegenbein stated that there are no material changes. He said that the key focus areas are maintaining a safe work environment for staff. He continued stating the facility continues to meet perfect compliance records. Mr. Ziegenbein went on to state that we are entering into a new permit for Storm Water possibly late this summer. Compost sales staff continues to look at all markets, staff does not anticipate any changes to compost pricing.

Upon motion by Director Finlay, seconded by Director Deshmukh, the motion carried: (5-0)

M2020-5-4

The Board:

- Approved the Annual Management Plan for Fiscal Year 2020/21.

PROJECT MANAGER'S REPORT

Mr. Ziegenbein summarized that the facility has processed 2.5 million tons of biosolids and produced 2.7 million cubic yards of compost since startup in 2007. He said that the facility is continuing to operate at full capacity as an essential facility during COVID-19. The facility received two environmental awards from the Santa Ana River Basin Section and the California Water Environment Association respectively. He further stated that the facility recently completed a painting project throughout the plant. Mr. Ziegenbein provided an update on facility maintenance activities including work order statistics showing assigned and completed tasks. He added that the team remains committed to reliability and is exploring auto lubrication systems for rotating equipment. Mr. Ziegenbein went on to update some of the impacts the pandemic has had including no visitors, no tours and that the research project with Chino Basin Water Conservation District has been tabled for now. He closed stating that the IERCA is competing for two environmental grants.

TREASURER'S REPORT OF FINANCIAL AFFAIRS FOR THE QUARTER ENDED MARCH 31, 2020

Ms. Valencia presented the quarterly report ending March 31, 2020 with total cash, investments and restricted deposits equaled \$3,953,534 showing a decrease of \$42,193 when compared to the December balance. The slight decrease was mainly due to higher cash outflow of operating and administrative expenses.

CAPITAL PROJECTS UPDATE

Mr. Ziegenbein provided an update on facility capital projects stating that the new trommel screen has been operating reliably and meeting all expectations. Staff is still evaluating the screen cloth type but the entire system appears to be operating without issue. He went on to state that the wash pad cover project was still in progress and the City of Rancho Cucamonga is finalizing comments at Plan Check. The wash pad cover is expected to be installed in Fall of 2020.

DIRECTORS' COMMENTS

Chairperson Blickenstaff wanted to thank staff for putting together this virtual meeting.

Director Finlay requested zoom meetings in the future as an alternative to in person meetings.

With no further business, Chairperson Blickenstaff adjourned the meeting at 10:42 a.m.

Victoria Stone, Recording Secretary

APPROVED: August 3, 2020


**CONSENT
CALENDAR
ITEM**

1B



Date: August 3, 2020

To: Honorable Board of Directors

From: Christina Valencia 
Treasurer

Subject: Investment and Disbursement Report

RECOMMENDATION

It is recommended that the Board of Directors approve for the months of April 2020 - June 2020:

1. Total disbursements in the amount of \$2,129,471.79.
2. There were no new investments during April 1, 2020 – June 30, 2020.

BACKGROUND

The April – June 2020 disbursement activity includes check numbers 8330-8472 in the amount of \$452,130.60 for vendor payments. A detailed listing of the check register and electronic disbursements (ACH/Wire) is attached.

The total amount of ACH and Wire Transfer payments is \$ 1,641,201.11.

Payment Type	Checks From – To	Transactions	Total Amount
Check	8330-8472	142	\$ 452,130.60
ACH		78	\$ 1,676,014.19
Wire Transfer		1	\$ 1,327.00
TOTAL		221	\$ 2,129,471.79

PRIOR BOARD ACTION

None.

Investment and Disbursement Report

May 4, 2020

Page 2 of 2

IMPACT ON BUDGET

The total cash and position of the Authority is reduced as a result of paying authorized expenditures.

Report: ZFIR TREASURER Inland Empire Regional Composting Page 1
 For 04/01/2020 ~ 06/30/2020 Treasurer Report Date 07/03/2020

Check	Payee / Description	Amount
008330	AEROTEK INC Chandler,R-W/E 3/7/20 35 Hours	OC13438523 1,231.54
	AEROTEK INC	\$ 1,231.54
008331	ALLIED UNIVERSAL SECURITY SERV 3/2020 Patrol Svcs	9761520 915.00
	ALLIED UNIVERSAL SECURITY SERV\$	915.00
008332	APPLIED INDUSTRIAL TECHNOLOGIE 4 Dodge Bearings 4 Transmission Filters Flat Washers,Lock Washers 4 Dodge Bearings 192 Premalube Premalube	7018416746 1,731.52 7018428329 51.55 7018434989 180.31 7018428327 1,731.52 7018387777 1,764.30 7018578503 874.07
	APPLIED INDUSTRIAL TECHNOLOGIES\$	6,333.27
008333	CARRIER CORPORATION Service Call-Bathroom Too Cold Replace Compressor Motor,Fan Blades,Capa	90039132 1,300.59 90038470 2,390.45
	CARRIER CORPORATION	\$ 3,691.04
008334	CITY OF RANCHO CUCAMONGA Plan Check,Processing Fee for Building P BLDG PERMIT A	1,979.16
	CITY OF RANCHO CUCAMONGA	\$ 1,979.16
008335	DAVID WHEELER'S PEST CONTROL, 3/5/20 Pest Control	46566 250.00
	DAVID WHEELER'S PEST CONTROL, \$	250.00
008336	RDO EQUIPMENT COMPANY Repair Loader Filter Element, Fuel Filter 1 Bushing 2 Nuts Replace Hose - Dryer to Evaporator Repair Loader	W6122035 4,062.49 P6222835 41.06 P6223035 15.34 P6177735 2.84 W6156335 1,605.32 W6122235 1,163.52
	RDO EQUIPMENT COMPANY	\$ 6,890.57
008337	TONY PAINTING RCA Painting	5871 38,437.50
	TONY PAINTING	\$ 38,437.50
008338	VIRAMONTES EXPRESS INC 2/24/20-2/28/20-Compost Hauling	117526 2,322.79
	VIRAMONTES EXPRESS INC	\$ 2,322.79
008339	AEROTEK INC Chandler,R-W/E 3/21/20 40 Hours	OC13476164 1,592.80

Report: ZFIR TREASURER		Inland Empire Regional Composting		Page	2
For 04/01/2020 ~ 06/30/2020		Treasurer Report		Date	07/03/2020
Check	Payee / Description				Amount
	Chandler,R-W/E 3/14/20 40 Hours	OC13456900			1,592.80
	AEROTEK INC	\$			3,185.60
008340	APPLIED INDUSTRIAL TECHNOLOGIE				
	Premalube Red,Beam Clamp	7018409155			3,339.82
	Collective Bin	7018146548			148.33
	Hand Pump,4 Gallon Container,Pump Lid	7018484632			519.93
	Roll Assembly,Bracket	7018451966			215.46
	Collective Bin	7018134691			328.94
	Wire Rope,Klein Grip Tool,Clips	7018059624			2,531.87
	APPLIED INDUSTRIAL TECHNOLOGIES				7,084.35
008341	BAGHOUSE & INDUSTRIAL SHEET ME				
	RA15001-3/20 Pay Est 5 Bal Due	PE 5-RA15001-			500.00
	BAGHOUSE & INDUSTRIAL SHEET ME				500.00
008342	CITY RENTALS INC				
	Scissorlift Rental	75292			435.00
	CITY RENTALS INC	\$			435.00
008343	CUTTING EDGE SUPPLY CO				
	Ejector End Blade,Plow Bolt,Washer	COLINV086783			1,762.88
	CUTTING EDGE SUPPLY CO	\$			1,762.88
008344	DEPT OF FOOD AND AGRICULTURE				
	Materials Mills Lic App Fee ID# 648151 1 ID #648151 3/				244.03
	DEPT OF FOOD AND AGRICULTURE	\$			244.03
008345	GRAINGER				
	Standard Platform Truck	9471996745			284.39
	Grease Gun,Ball Pein Hammers	9470228504			93.34
	GRAINGER	\$			377.73
008346	INTERSTATE BATTERY SYSTEM				
	3 Batteries	140031866			446.23
	4 Batteries	140031890			624.98
	INTERSTATE BATTERY SYSTEM	\$			1,071.21
008347	KONICA MINOLTA BUSINESS SOLUTI				
	2/13/20-3/12/20 Maintenance Agreement	9006593595			10.09
	KONICA MINOLTA BUSINESS SOLUTI				10.09
008348	MCKINLEY EQUIPMENT CORPORATION				
	Motor,Encoder,Cable,Retrofit Kit	M105898-IN			3,001.97
	MCKINLEY EQUIPMENT CORPORATION				3,001.97
008349	PREMIER PRINTING IMPRESSIONS				
	Earth Day Banner,Poster,Table Cloth	38831			717.62

Report: ZFIR TREASURER		Inland Empire Regional Composting		Page	3
For 04/01/2020 ~ 06/30/2020		Treasurer Report		Date	07/03/2020
Check	Payee / Description				Amount
	PREMIER PRINTING IMPRESSIONS	\$			717.62
008350	RDO EQUIPMENT COMPANY Hydraulic Cylinder	P6330035			6,297.64
	RDO EQUIPMENT COMPANY	\$			6,297.64
008351	VORTEX INDUSTRIES INC Repair High Speed Door	05-1416859			4,131.25
	VORTEX INDUSTRIES INC	\$			4,131.25
008352	ALLIED UNIVERSAL SECURITY SERV 4/2020 Patrol Svcs	9855928			915.00
	ALLIED UNIVERSAL SECURITY SERV	\$			915.00
008353	APPLIED INDUSTRIAL TECHNOLOGIE Lubricant, Hole Saw	7018376295			223.56
	Ammonia Methyl Cartridge, Safety Glasses	7018376294			675.48
	Drivers Gloves, AA Alkaline Batteries	7018264888			123.43
	Drivers Gloves	7018231082			154.84
	APPLIED INDUSTRIAL TECHNOLOGIE	\$			1,177.31
008354	APPLIED INDUSTRIAL TECHNOLOGIE CX 162 Torque Flex	7018518497			65.51
	3 Indexing Pry Bars	7018541975			109.55
	2 Air Filters	7018511600			62.21
	Torque Flex	7018500184			720.68
	APPLIED INDUSTRIAL TECHNOLOGIE	\$			957.95
008355	CUCAMONGA VALLEY WATER DISTRIC 2/17/20-3/18/20 12645 6th St-Lndscp	60386 3/20			164.79
	2/17/20-3/18/20 12645 6th St-Lndscp	60388 3/20			158.16
	2/27/20-3/26/20 12645 6th St-FrLn	60390 3/20			46.00
	2/27/20-3/26/20 12645 6th St-FrLn	60392 3/20			46.00
	CUCAMONGA VALLEY WATER DISTRIC	\$			414.95
008356	DELL MARKETING L P Optiplex 7070, Latitude 7400, Monitors, Doc 10381223503				21,503.98
	DELL MARKETING L P	\$			21,503.98
008357	RDO EQUIPMENT COMPANY Bushing	P6381935			15.34
	1 Month Skid Steer Loader Rental	R2525935			2,395.50
	Return Fuel Filter	P6554235			9.16-
	Alternator Rema Core	P6320635			80.81-
	Core Credit	P92820			32.33-
	Return Boot	P5738835			125.29-
	Return Boot	P5739235			121.60-
	RDO EQUIPMENT COMPANY	\$			2,041.65
008359	U S BANK *4246044555725724 3/20 Credit Card Chgs 5572 5724 3/2				1,106.65

Report: ZFIR TREASURER		Inland Empire Regional Composting		Page	4
For 04/01/2020 ~ 06/30/2020		Treasurer Report		Date	07/03/2020
Check	Payee / Description				Amount
	U S BANK		\$		1,106.65
008360	VIRAMONTES EXPRESS INC 3/2/20-3/9/20-Compost Hauling	117577			3,748.68
	VIRAMONTES EXPRESS INC		\$		3,748.68
008361	WIN 911 SOFTWARE Factory Talk A&E Client	64450			295.00
	WIN 911 SOFTWARE		\$		295.00
008362	AEROTEK INC Chandler,R-W/E 3/28/20 40 Hours	OC13492186			1,592.80
	AEROTEK INC		\$		1,592.80
008363	APPLIED INDUSTRIAL TECHNOLOGIE Shaft with Key SS Wire Rope	7018578508 7018596558			456.75 917.63
	APPLIED INDUSTRIAL TECHNOLOGIES		\$		1,374.38
008364	BROLUBE LTD Carbon Filter,Dust Filter,HEPA Filter,Cr 20009				35,197.21
	BROLUBE LTD		\$		35,197.21
008365	DAVID WHEELER'S PEST CONTROL I 3/20 Pest Control	46558			31.00
	DAVID WHEELER'S PEST CONTROL I		\$		31.00
008366	GRAINGER Pressure Switch	9487079783			27.99
	GRAINGER		\$		27.99
008367	HOME DEPOT CREDIT SERVICES Rakes,Shovel,Clamp,Buckets w/Lid	4013920			182.60
	HOME DEPOT CREDIT SERVICES		\$		182.60
008368	KONICA MINOLTA BUSINESS SOLUTI 2/27/20-3/26/20 Maintenance Agreement	9006632119			16.35
	KONICA MINOLTA BUSINESS SOLUTI		\$		16.35
008369	PRO-CRAFT CONSTRUCTION INC Staff Restroom Repairs	19101-1			4,662.00
	PRO-CRAFT CONSTRUCTION INC		\$		4,662.00
008370	RDO EQUIPMENT COMPANY 1 Month Skid Steer Loader Rental	R2536135			835.82
	Repair Loader	W6281635			3,292.26
	Repair Loader	W6282535			3,229.04
	Repair Loader	W6059535			11,012.79

Check	Payee / Description	Amount
	Repair Cat Skid Steere	10,588.91
	W6192435	
	RDO EQUIPMENT COMPANY	\$ 28,958.82
008371	SAN BERNARDINO COUNTY AE Notification Update PE4327 Processing PE4327PROCESS	777.00
	SAN BERNARDINO COUNTY	\$ 777.00
008372	U S POSTAL SERVICE 20/21 Annl Rntl POB 2470	254.00
	PB-24704/20	
	U S POSTAL SERVICE	\$ 254.00
008373	AEROTEK INC Chandler,R-W/E 4/11/20 40 Hours	1,592.80
	OC13523448	
	Chandler,R-W/E 4/4/20 40 Hours	1,592.80
	OC13508329	
	AEROTEK INC	\$ 3,185.60
008374	APPLIED INDUSTRIAL TECHNOLOGIE Air Filter Panel Ventilation	35.57
	7018662542	
	Conn Link SC Type	22.62
	7018662543	
	Safety Vests	216.12
	7018651986	
	4oz Sample Bottles,Poly Tubing	738.79
	7018653405	
	Conveyor System	10,835.85
	7018622725	
	APPLIED INDUSTRIAL TECHNOLOGIES	\$ 11,848.95
008375	BRIGHTVIEW LANDSCAPE SERVICES 4/20 Weed Control Svcs	418.20
	6761777	
	BRIGHTVIEW LANDSCAPE SERVICES	\$ 418.20
008376	CINTAS FIRST AID & SAFETY LOC 3/12/20 First Aid & Safety Supplies	417.15
	8404576487	
	CINTAS FIRST AID & SAFETY LOC	\$ 417.15
008377	FAN EQUIPMENT CO INC CCF Shaft Seal	1,401.21
	33247	
	FAN EQUIPMENT CO INC	\$ 1,401.21
008378	HOME DEPOT CREDIT SERVICES Blue Def,Command Strips,Mounting Hooks	292.09
	8023577	
	HOME DEPOT CREDIT SERVICES	\$ 292.09
008379	KIFER HYDRAULICS COMPANY INC Valve Fitting,Stud,Caps	84.21
	63064	
	KIFER HYDRAULICS COMPANY INC	\$ 84.21
008380	KONICA MINOLTA BUSINESS SOLUTI 3/2020 Maintenance Agreement	289.55
	9006651448	
	KONICA MINOLTA BUSINESS SOLUTI	\$ 289.55

Report: ZFIR TREASURER		Inland Empire Regional Composting		Page	6
For 04/01/2020 ~ 06/30/2020		Treasurer Report		Date	07/03/2020
Check	Payee / Description				Amount
008381	MODULAR BUILDING CONCEPTS INC 4/20 Trailer/Step/Ramp Rental	14655			608.14
	MODULAR BUILDING CONCEPTS INC \$				608.14
008382	OSISOFT LLC PI Interface Installation	9000123762			2,250.00
	OSISOFT LLC \$				2,250.00
008383	RDO EQUIPMENT COMPANY Bushings Fuel Filter Bushings Boot Bushings	P6619035 P6544435 P6544535 P5714835 P6381835			30.90 9.16 15.45 121.60 15.34
	RDO EQUIPMENT COMPANY \$				192.45
008384	SOIL CONTROL LAB 3/10/2020 Finished Compost Pkg 3/20/2020 Size Distribution & Inserts-Co	0030316 0030317			349.00 48.00
	SOIL CONTROL LAB \$				397.00
008385	VERIZON WIRELESS 2/11/20-3/10/20 Cell Phone	9850184700 3/			586.75
	VERIZON WIRELESS \$				586.75
008386	VIRAMONTES EXPRESS INC 2/7/20-3/26/20-Compost Hauling 3/24/20-3/27/20-Compost Hauling 4/1/20-Compost Hauling	117782 117800 117810			1,979.50 942.85 429.84
	VIRAMONTES EXPRESS INC \$				3,352.19
008387	APPLIED INDUSTRIAL TECHNOLOGIE Site Glass Alemite Vending Pressure Switch Control Air Filter Panel Ventilation	7018681671 7018681597 7018689578 7018668055			256.67 76.08 207.47 71.13
	APPLIED INDUSTRIAL TECHNOLOGIES \$				611.35
008388	KONICA MINOLTA BUSINESS SOLUTI 3/13/20-4/12/20 Maintenance Agreement	9006684439			42.47
	KONICA MINOLTA BUSINESS SOLUTI \$				42.47
008389	RDO EQUIPMENT COMPANY Bobcat Skidsteer Engine Diagnostics Troubleshoot Loader Air Conditioning Loader Engine Diagnostics RV Cover Hydraulic Diagnostics Replace Ejector Bucket Cyl Power Train Diagnostics	W6192235 W6122135 W6213235 P6618935 W6122735 W6213035 W6185935			4,878.14 2,789.42 155.00 123.89 3,426.57 9,211.24 505.09

Report: ZFIR TREASURER		Inland Empire Regional Composting		Page	7
For 04/01/2020 ~ 06/30/2020		Treasurer Report		Date	07/03/2020
Check	Payee / Description				Amount
	RDO EQUIPMENT COMPANY		\$		21,089.35
008390	SOUTH COAST AQMD 4/19-6/20 Hot Spots Program Fee	3639875			137.63
	SOUTH COAST AQMD		\$		137.63
008391	VERIZON WIRELESS 3/11/20-4/10/20 Cell Phone	9852273409 4/			585.20
	VERIZON WIRELESS		\$		585.20
008392	VIRAMONTES EXPRESS INC 4/2/20-4/3/20-Compost Hauling 2/21/20-4/2/20-Compost Hauling 3/27/20-Compost Hauling	117900 117857 117885			748.44 828.36 524.88
	VIRAMONTES EXPRESS INC		\$		2,101.68
008393	AEROTEK INC Chandler,R-W/E 4/18/20 32 Hours Chandler,R-W/E 4/25/20 40 Hours	OC13539740 OC13555279			1,274.24 1,592.80
	AEROTEK INC		\$		2,867.04
008394	APPLIED INDUSTRIAL TECHNOLOGIE Yellow Safety Vests Shop Supplies WD40 12oz Cutting Discs,Flap Wheels 96 Permalube,3 Flexco 190ES Neoprene Rubber Roll 24 Bando Belts 8 Gallons Compressor Oil SR Elastomer,QD Conditioner,Roughing Bru	7018712809 7018613588 7018634560 7018622723 7018746406 7018741596 7018712892 7018712808 7018722481			216.71 455.35 25.26 162.63 1,897.54 1,109.63 80.54 438.70 1,594.36
	APPLIED INDUSTRIAL TECHNOLOGIES		\$		5,980.72
008395	ASSOC OF COMPOST PRODUCERS (AC 2020 ACP IERCA-LACSD Mbrshp Rnwl	00112			5,000.00
	ASSOC OF COMPOST PRODUCERS (AC		\$		5,000.00
008396	BURRTEC WASTE INDUSTRIES INC 5/20 Trash Service	N2111203424			1,298.88
	BURRTEC WASTE INDUSTRIES INC		\$		1,298.88
008397	CUCAMONGA VALLEY WATER DISTRIC 3/26/20-4/29/20 12645 6th St-FrLn 3/18/20-4/16/20 12645 6th St-Lndscp 4/18/20-4/16/20 12645 6th St-Lndscp 3/26/20-4/29/20 12645 6th St-FrLn	60392 4/20 60388 4/20 60386 4/20 60390 4/20			46.00 144.79 162.88 46.00
	CUCAMONGA VALLEY WATER DISTRIC		\$		399.67
008398	GRAINGER INC 4 Respirator Half Masks 2 Pails	9506403063 9504585903			170.50 4.06

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	GRAINGER INC	\$	174.56
008399	KVAC ENVIRONMENTAL SERVICES IN 4/2020 Waste Oil Pick Up/Disposal	KS2004031	1,206.79
	KVAC ENVIRONMENTAL SERVICES IN\$		1,206.79
008400	PETE'S ROAD SERVICE New Tire, Rotate Tires	400318-00	935.86
	Repair Flat Tire	390159-00	275.00
	PETE'S ROAD SERVICE	\$	1,210.86
008401	PURE AQUA INC Turbine Meter	11297	1,808.23
	PURE AQUA INC	\$	1,808.23
008402	RDO EQUIPMENT COMPANY Bushing.	P6694035	15.45
	Rod Eye Pin, Lug Pin, Spacer, Screw, Nut	P6924335	628.91
	Core Charge	P6978635	78.45
	Rod Eye Pin, Lug Pin, Spacer, Screw, Nut	P6924235	628.91
	Core Charge Refunded	P6992335	78.45
	Bushing	P5435035	30.69
	2 Boots	P5479535	175.93
	Hydraulic Diagnostics	W6318835	2,568.60
	RDO EQUIPMENT COMPANY	\$	2,790.67
008403	U S BANK *4246044555725724 4/20 Credit Card Chgs	5572 5724 4/2	1,845.25
	U S BANK	\$	1,845.25
008404	APPLIED INDUSTRIAL TECHNOLOGIE Shop Supplies	7018530335	275.46
	Safety Glasses	7018541353	92.43
	Aerokroil, Ammonia/Methyl, Gloves, Tape	7018519093	362.92
	SS Hose Clamp	7018785527	8.19
	Ear Plugs, Ear Muffs	7018775963	198.80
	Cable Ties	7018552681	33.94
	Shop Supplies	7018585392	346.94
	Gloves	7018623484	136.97
	Danger Tape	7018641089	40.74
	Ammonia/Methyl Cartridge	7018687728	139.32
	APPLIED INDUSTRIAL TECHNOLOGIES\$		1,635.71
008405	APPLIED INDUSTRIAL TECHNOLOGIE 5 Flexco 190ES	7018759646	1,672.71
	Shop Supplies	7018758375	1,586.04
	Hole Saw Kit	7018576408	970.30
	APPLIED INDUSTRIAL TECHNOLOGIES\$		4,229.05
008406	BEJAC CORPORATION X Power Wheel, Bucket	R38061	12,618.75

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	BEJAC CORPORATION		\$	- - - - -	12,618.75
008407	BRIGHTVIEW LANDSCAPE SERVICES 5/20 Weed Control Svcs	6802447		- - - - -	418.20
	BRIGHTVIEW LANDSCAPE SERVICES		\$	- - - - -	418.20
008408	HARRINGTON INDUSTRIAL PLASTICS 96 Filters	012K3012		- - - - -	3,136.39
	HARRINGTON INDUSTRIAL PLASTICS		\$	- - - - -	3,136.39
008409	HOME DEPOT CREDIT SERVICES Crescent Wrench, Razor Back, Pliers, Scisso	8020062		- - - - -	246.35
	HOME DEPOT CREDIT SERVICES		\$	- - - - -	246.35
008410	KONICA MINOLTA BUSINESS SOLUTI 3/27/20-4/26/20 Maintenance Agreement	9006721317		- - - - -	24.96
	KONICA MINOLTA BUSINESS SOLUTI		\$	- - - - -	24.96
008411	PETE'S ROAD SERVICE 4 Michelin 265R25 Tires	402180-00		- - - - -	23,226.04
	PETE'S ROAD SERVICE		\$	- - - - -	23,226.04
008412	RDO EQUIPMENT COMPANY Troubleshoot Loader Front Axle Hepa Filters Knob Wiper Motor, Plate, Seal, Grommet 2 Filters	W6299435 P5168335 P6781135 P6782035 P6781335		- - - - -	2,213.64 1,429.14 22.41 304.59 304.14
	RDO EQUIPMENT COMPANY		\$	- - - - -	4,273.92
008413	SOIL CONTROL LAB 4/6/2020 Finished Compost Pkg 3/30/2020 Finished Compost Pkg	0040133 0030746		- - - - -	349.00 349.00
	SOIL CONTROL LAB		\$	- - - - -	698.00
008414	VORTEX SERVICE INC Preventative Maintenance for 12 Rolling	05-1428521		- - - - -	1,293.00
	VORTEX SERVICE INC		\$	- - - - -	1,293.00
008415	AEROTEK INC Chandler, R-W/E 5/9/20 40 Hours Chandler, R-W/E 5/2/20 40 Hours	OC13585095 OC13569852		- - - - -	1,652.53 1,592.80
	AEROTEK INC		\$	- - - - -	3,245.33
008416	APPLIED INDUSTRIAL TECHNOLOGIE Air Filters Hydraulic Cat Pump Shop Supplies	7018809214 7018821845 7018837534		- - - - -	87.75 5,895.76 121.23

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	APPLIED INDUSTRIAL TECHNOLOGIES	6,104.74
008417	CINTAS FIRST AID & SAFETY LOC 4/30/20 First Aid & Safety Supplies 8404621413	339.32
	CINTAS FIRST AID & SAFETY LOC\$	339.32
008418	HOME DEPOT CREDIT SERVICES Echo Blower Tuneup Kit 1022397	38.73
	HOME DEPOT CREDIT SERVICES \$	38.73
008419	KONICA MINOLTA BUSINESS SOLUTI 4/2020 Maintenance Agreement 9006737631	213.80
	KONICA MINOLTA BUSINESS SOLUTI\$	213.80
008420	MODULAR BUILDING CONCEPTS INC 5/20 Trailer/Step/Ramp Rental 205407	608.14
	MODULAR BUILDING CONCEPTS INC \$	608.14
008421	PETE'S ROAD SERVICE Flat Tire Repair 408243-00	607.49
	PETE'S ROAD SERVICE \$	607.49
008422	RDO EQUIPMENT COMPANY Loader Hydraulic Diagnostics W6329535 3,581.87 Clamp P6886235 14.35 Eye Pin,Lug Pin,Spacers,Screw,Nut P6885935 628.91	
	RDO EQUIPMENT COMPANY \$	4,225.13
008423	READY REFRESH BY NESTLE 4/20 Bottled Water,Cooler 10D0029858982	186.40
	READY REFRESH BY NESTLE \$	186.40
008424	SOIL CONTROL LAB 4/29/2020 Finished Compost Pkg 0040410 349.00 4/29/2020 Size Distribution & Inserts-Co 0040416 48.00	
	SOIL CONTROL LAB \$	397.00
008425	SOUTHWEST ALARM SERVICE 4/20 Agency-Wide Monthly Monitoring Serv 069663	462.00
	SOUTHWEST ALARM SERVICE \$	462.00
008426	VERIZON WIRELESS 4/11/20-5/10/20 Cell Phone 9854330700 5/	585.20
	VERIZON WIRELESS \$	585.20
008427	VIRAMONTES EXPRESS INC 4/2020-Compost Hauling 118025	7,610.44
	VIRAMONTES EXPRESS INC \$	7,610.44

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008428	ALLIED UNIVERSAL SECURITY SERV 5/2020 Patrol Svcs	9948627	915.00
	ALLIED UNIVERSAL SECURITY SERV\$		915.00
008429	APPLIED INDUSTRIAL TECHNOLOGIE Shop Supplies	7018873458	737.09
	Continental 1RDFRNTR200	7018847661	27.02
	Identification Tags,Label Sheets	7018856865	1,584.23
	Shop Supplies	7018856866	2,748.64
	APPLIED INDUSTRIAL TECHNOLOGIES\$		5,096.98
008430	KAMBRIAN CORPORATION 12 Win Svr Gov Core Licenses	KINV4320	1,137.48
	KAMBRIAN CORPORATION	\$	1,137.48
008431	PARAGON CONTROLS INC Recalibration Micro Trans EQ	25568-8976-RE	133.11
	PARAGON CONTROLS INC	\$	133.11
008432	PETE'S ROAD SERVICE Replace Blown Out Tire	409736-00	202.11
	PETE'S ROAD SERVICE	\$	202.11
008433	RDO EQUIPMENT COMPANY Hy Gard	P6978835	833.66
	RDO EQUIPMENT COMPANY	\$	833.66
008434	VIRAMONTES EXPRESS INC 4/28/20-5/4/20-Compost Hauling	118109	4,337.52
	VIRAMONTES EXPRESS INC	\$	4,337.52
008435	AEROTEK INC Chandler,R-W/E 5/23/20 40 Hours	OC13616461	1,430.64
	Chandler,R-W/E 5/16/20 40 Hours	OC13601583	1,592.80
	AEROTEK INC	\$	3,023.44
008436	APPLIED INDUSTRIAL TECHNOLOGIE 144 Premalube	7018932384	1,390.61
	Shop Supplies	7018903933	193.18
	2 Eurodrives	7018905891	11,100.76
	48 Permalube	7018903936	448.93
	8 Drive Belts	7018903937	131.64
	APPLIED INDUSTRIAL TECHNOLOGIES\$		13,265.12
008437	BRIGHTVIEW LANDSCAPES LLC 6/20 Weed Control Svcs	6842586.	418.20
	BRIGHTVIEW LANDSCAPES LLC	\$	418.20

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008438	CUCAMONGA VALLEY WATER DISTRIC				
	4/16/20-5/18/20 12645 6th St-Lndscp	60386	5/20		164.79
	4/16/20-5/18/20 12645 6th St-Lndscp	60388	5/20		144.79
	4/29/20-5/28/20 12645 6th St-FrLn	60390	5/20		46.00
	4/29/20-5/28/20 12645 6th St-FrLn	60392	5/20		46.00

	CUCAMONGA VALLEY WATER DISTRIC\$				401.58
008439	HERC RENTALS INC				
	Forklift Rental	31433737-002			3,308.19

	HERC RENTALS INC	\$			3,308.19
008440	KONICA MINOLTA BUSINESS SOLUTI				
	4/13/20-5/12/20 Maintenance Agreement	9006768495			20.73

	KONICA MINOLTA BUSINESS SOLUTI\$				20.73
008441	PAPE' MATERIAL HANDLING INC				
	Decals	8381060			126.94

	PAPE' MATERIAL HANDLING INC	\$			126.94
008442	RDO EQUIPMENT COMPANY				
	Power Train Diagnostics	W6391035			1,758.98
	Wet Battery	P7075235			132.70

	RDO EQUIPMENT COMPANY	\$			1,891.68
008443	SPIRAC USA INC				
	Duraflo Replacement Linerr	US200059			7,721.70

	SPIRAC USA INC	\$			7,721.70
008444	U S BANK				
	*4246044555725724 5/20 Credit Card Chgs	5572 5724 5/2			1,218.50

	U S BANK	\$			1,218.50
008445	US COMPOSTING COUNCIL				
	Silver Soilbuilder	300001280			775.00

	US COMPOSTING COUNCIL	\$			775.00
008446	VIRAMONTES EXPRESS INC				
	5/6/20-5/8/20-Compost Hauling	118170			1,666.68

	VIRAMONTES EXPRESS INC	\$			1,666.68
008447	AEROTEK INC				
	Chandler,R-W/E 5/30/20 33 Hours	OC13632334			1,333.97

	AEROTEK INC	\$			1,333.97
008448	APPLIED INDUSTRIAL TECHNOLOGIE				
	SS Hose Clamp	7018863240			9.59
	SS Hose Clamp	7018854040			11.10
	Gloves,Socket Set,Nose Coupler	7018690626			737.09

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	APPLIED INDUSTRIAL TECHNOLOGIES			757.78	
008449	APPLIED INDUSTRIAL TECHNOLOGIE				
	6 Gallons Hand Sanitizer	7018910279		241.22	
	Air Filter	7018940636		25.73	
	Shop Supplies	7018576409		223.56	

	APPLIED INDUSTRIAL TECHNOLOGIES			490.51	
008450	BURRTEC WASTE INDUSTRIES INC				
	4/20,6/20 Trash Service	N2111232840		2,597.76	

	BURRTEC WASTE INDUSTRIES INC	\$		2,597.76	
008451	DAVID WHEELER'S PEST CONTROL,				
	5/20 Pest Control	47607		31.00	

	DAVID WHEELER'S PEST CONTROL,	\$		31.00	
008452	HAAKER EQUIPMENT COMPANY				
	Street Sweeper Side Broom	C62132		161.54	

	HAAKER EQUIPMENT COMPANY	\$		161.54	
008453	HOME DEPOT CREDIT SERVICES				
	Rigid On Site Boxes, Mechanics Tool Sets, 200280			2,351.37	

	HOME DEPOT CREDIT SERVICES	\$		2,351.37	
008454	MEE INDUSTRIES INC				
	Nozzle Reconditioning	54884		10,224.34	

	MEE INDUSTRIES INC	\$		10,224.34	
008455	PAPE' MATERIAL HANDLING INC				
	Planet Carri, Wheel Bolt, Wheel Nut, O-Ring 8381296			5,660.62	

	PAPE' MATERIAL HANDLING INC	\$		5,660.62	
008456	PREMIER PRINTING IMPRESSIONS				
	Window Vinyl With Installiation	38966		301.70	

	PREMIER PRINTING IMPRESSIONS	\$		301.70	
008457	RDO EQUIPMENT COMPANY				
	Fuel and Cooling Diagnostics	W6416335		747.02	
	Fuel Filters	P7171835		109.42	
	Hydraulic Diagnostics	W6416735		1,760.50	

	RDO EQUIPMENT COMPANY	\$		2,616.94	
008458	READY REFRESH BY NESTLE				
	5/20 Bottled Water, Cooler	10E0029858982		90.09	

	READY REFRESH BY NESTLE	\$		90.09	
008459	TOM DAY TREE SERVICE INC				
	9 Trees Cut Down, Grind Stump	2014		4,295.00	

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	TOM DAY TREE SERVICE INC		\$		4,295.00
008460	VIRAMONTES EXPRESS INC				
	5/12/20-5/13/20-Compost Hauling	118209			431.46
	VIRAMONTES EXPRESS INC		\$		431.46
008461	AEROTEK INC				
	Chandler,R-W/E 6/6/20 40 Hours	OC13649523			1,592.80
	AEROTEK INC		\$		1,592.80
008462	APPLIED INDUSTRIAL TECHNOLOGIE				
	Shop Supplies	7018979802			926.75
	APPLIED INDUSTRIAL TECHNOLOGIES		\$		926.75
008463	CINTAS FIRST AID & SAFETY LOC				
	5/6/20 First Aid & Safety Supplies	8404665248			364.95
	CINTAS FIRST AID & SAFETY LOC		\$		364.95
008464	HAAKER EQUIPMENT COMPANY				
	Street Sweeper Main Broom	C62097			986.22
	HAAKER EQUIPMENT COMPANY		\$		986.22
008465	HOME DEPOT CREDIT SERVICES				
	12 Ceiling Grid Light Panels	9902401			183.93
	HOME DEPOT CREDIT SERVICES		\$		183.93
008466	KONICA MINOLTA BUSINESS SOLUTI				
	5/1/20-5/31/20 Maintenance Agreement	9006822097			130.04
	4/27/20-5/26/20 Maintenance Agreement	6006805181			9.65
	KONICA MINOLTA BUSINESS SOLUTI		\$		139.69
008467	MODULAR BUILDING CONCEPTS INC				
	6/20 Trailer/Step/Ramp Rental	205726			608.14
	MODULAR BUILDING CONCEPTS INC		\$		608.14
008468	PAPE' MATERIAL HANDLING INC				
	Ring Gear,Sun Gear	8386173			1,796.88
	PAPE' MATERIAL HANDLING INC		\$		1,796.88
008469	PETE'S ROAD SERVICE				
	Tire Repair	411374-00			646.50
	PETE'S ROAD SERVICE		\$		646.50
008470	SOUTHWEST ALARM SERVICE				
	5/20 Agency-Wide Monthly Monitoring Serv	069948			462.00
	6/20 Agency-Wide Monthly Monitoring Serv	070253			462.00
	SOUTHWEST ALARM SERVICE		\$		924.00

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008471	VERIZON WIRELESS 5/11/20-6/10/20 Cell Phone 9856374383 6/ VERIZON WIRELESS \$	585.20 585.20
008472	VIRAMONTES EXPRESS INC 5/5/20-5/13/20-Compost Hauling 5/18/20-5/27/20-Compost Hauling 118295 118313 VIRAMONTES EXPRESS INC \$	6,095.35 12,439.00 18,534.35
ACH	COUNTY SANITATION DISTRICTS OF 1/2020 Construction Inspection,Health,Sa 26730 COUNTY SANITATION DISTRICTS OF\$	2,285.43 2,285.43
ACH	GOV CONNECTION INC 5 Smart Buy T630 Thin Client 57538817 GOV CONNECTION INC \$	2,531.59 2,531.59
ACH	INDUSTRIAL SUPPLY CO Washers,Bolts 2362 INDUSTRIAL SUPPLY CO \$	114.74 114.74
ACH	PALM AUTO DETAIL INC 3/20 Carwash for RCA Vehicles 20399-1 PALM AUTO DETAIL INC \$	523.80 523.80
ACH	DOWNS ENERGY 2,745 Gals Red Dyed Diesel Fuel 0262763-IN DOWNS ENERGY \$	6,792.04 6,792.04
ACH	EGGLETON TRUCKING INC. 3/17/20-3/20/20 Compost Hauling 3243 EGGLETON TRUCKING INC. \$	4,013.46 4,013.46
ACH	INLAND EMPIRE UTILITIES AGENCY 2/20 NRW Charges 90026257 INLAND EMPIRE UTILITIES AGENCY\$	3,367.52 3,367.52
ACH	MCMASTER-CARR SUPPLY CO Wet Environment Rope 36677979 MCMASTER-CARR SUPPLY CO \$	53.97 53.97
ACH	DOWNS ENERGY 230 Gals Red Dyed Diesel Fuel 0261619-IN DOWNS ENERGY \$	549.80 549.80
ACH	EGGLETON TRUCKING INC. 3/23/20-3/26/20 Compost Hauling 3244	3,991.68

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	EGGLETON TRUCKING INC.		\$		3,991.68
ACH	AMAZON BUSINESS				
	Gloves,Wall Clock	1QNF-Y1KJ-RG9			131.96
	High Visable Hoodies	1TDK-GF44-3MQ			93.20
				- - - -	- - - -
	AMAZON BUSINESS		\$		225.16
ACH	Inland Empire Utilities Agency				
	1/2020 O&M Expenses	SAP0120-RCAO&			89,901.68
				- - - -	- - - -
	Inland Empire Utilities Agency\$				89,901.68
ACH	WAXIE SANITARY SUPPLY				
	Paper Towels	79006132			99.17
	Shop Towels,Toilet Paper,Kleenex,Paper T	78992416			258.08
				- - - -	- - - -
	WAXIE SANITARY SUPPLY		\$		357.25
ACH	MCMASTER-CARR SUPPLY CO				
	Switch,SS Tubing,SS Pipe Fitting,SS Nipp	37874145			392.59
				- - - -	- - - -
	MCMASTER-CARR SUPPLY CO		\$		392.59
ACH	PEST OPTIONS INC				
	3/20 Weed Control Svcs	346596			98.80
				- - - -	- - - -
	PEST OPTIONS INC		\$		98.80
ACH	DOWNS ENERGY				
	2,972.4 Gals Red Dyed Diesel Fuel	0263198-IN			5,658.66
				- - - -	- - - -
	DOWNS ENERGY		\$		5,658.66
ACH	EGGLETON TRUCKING INC.				
	3/30/20-4/3/20 Compost Hauling	3245			3,567.96
				- - - -	- - - -
	EGGLETON TRUCKING INC.		\$		3,567.96
ACH	AMAZON BUSINESS				
	24 Lithium Batteries	1TTT-HCR7-JNY			499.29
	Zest Bar Soap	17WD-LKFL-D3Y			64.62
				- - - -	- - - -
	AMAZON BUSINESS		\$		563.91
ACH	Inland Empire Utilities Agency				
	2/2020 O&M Expenses	SAP0220-RCAO&			12,522.25
	2/2020 L&B Expenses	SAP0220-RCAL&			323,027.16
				- - - -	- - - -
	Inland Empire Utilities Agency\$				335,549.41
ACH	INLAND EMPIRE UTILITIES AGENCY				
	11/19 NRW Charges	90025679			3,134.46
				- - - -	- - - -
	INLAND EMPIRE UTILITIES AGENCY\$				3,134.46
ACH	R & S INDUSTRIAL FIELD SERVICE				
	Replace Grating on B 13	2906			33,912.00
				- - - -	- - - -

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	R & S INDUSTRIAL FIELD SERVICES			33,912.00	
ACH	AMAZON BUSINESS				
	Socket Set, Mirror	1K3X-JDWV-PYR		34.49	
	Honda Tune Up Kit	1FYX-3NOD-WLX		51.48	
	Impact Nut Driver, Grease Fitting Cleanin	1CKJ-DR4P-1QK		71.84	

	AMAZON BUSINESS	\$		157.81	
ACH	NEXT STAGE ENGINEERING & CONST				
	RA17007-3/20 Pay Est 7	PE 7-RA17007		4,987.50	

	NEXT STAGE ENGINEERING & CONST	\$		4,987.50	
ACH	SOLAR STAR CALIFORNIA VI LLC				
	3/20 Solar 12811 Sixth St	E02M0612-3484		19,270.88	

	SOLAR STAR CALIFORNIA VI LLC	\$		19,270.88	
ACH	INLAND EMPIRE UTILITIES AGENCY				
	3/2020 Bldg Lease Pymt	90026304		6,589.84	

	INLAND EMPIRE UTILITIES AGENCY	\$		6,589.84	
ACH	COUNTY SANITATION DISTRICTS OF				
	2/2020 Construction Inspection, Health, Sa	27152		781.92	

	COUNTY SANITATION DISTRICTS OF	\$		781.92	
ACH	WAXIE SANITARY SUPPLY				
	12 Cans Lysol Disinfectant	79055339		93.23	

	WAXIE SANITARY SUPPLY	\$		93.23	
ACH	TRICO CORPORATION				
	3/24/20 Oil Analysis	P54857		82.00	
	2/17/20-2/18/20 Oil Analysis	P54856		352.00	
	2/11/20-2/28/20 Oil Analysis	P54855		193.00	
	2/18/20-2/20/20 Oil Analysis	P54851		448.00	

	TRICO CORPORATION	\$		1,075.00	
ACH	EGGLETON TRUCKING INC.				
	4/2020 Compost Hauling	3246		260.37	
	4/2020 Compost Hauling	3246 BAL DUE		238.59	

	EGGLETON TRUCKING INC.	\$		498.96	
ACH	PRIORITY BUILDING SERVICES LLC				
	3/20 Janitorial Service Fee	68315		1,246.77	

	PRIORITY BUILDING SERVICES LLC	\$		1,246.77	
ACH	AMAZON BUSINESS				
	Pink Cork Board, Walnut Push Pins	146Q-GG9K-NN7		72.79	

	AMAZON BUSINESS	\$		72.79	
ACH	INLAND EMPIRE UTILITIES AGENCY				

Report: ZFIR TREASURER		Inland Empire Regional Composting		Page	18
For 04/01/2020 ~ 06/30/2020		Treasurer Report		Date	07/03/2020
Check	Payee / Description			Amount	
	3/20 NRW Charges	90026435		3,359.09	
				- - - - -	
	INLAND EMPIRE UTILITIES AGENCY\$			3,359.09	
ACH	BERNELL HYDRAULICS Hose, Clamps, Swivel	0377956-IN		302.61	
				- - - - -	
	BERNELL HYDRAULICS	\$		302.61	
ACH	INDUSTRIAL SUPPLY CO Nuts, Bolts, Screws	2576		660.63	
	Screws, Washers	2567		171.54	
				- - - - -	
	INDUSTRIAL SUPPLY CO	\$		832.17	
ACH	PALM AUTO DETAIL INC 4/20 Carwash for RCA Vehicles	20499-1		654.75	
				- - - - -	
	PALM AUTO DETAIL INC	\$		654.75	
ACH	REOTEMP INSTRUMENTS CORP 4 Eco Probes, 3 Circuit Boards	0287543-IN		8,737.96	
	Battery Retention Clip, Spare Battery Hol	0287158-IN		149.77	
				- - - - -	
	REOTEMP INSTRUMENTS CORP	\$		8,887.73	
ACH	DOWNNS ENERGY 2,809.10 Gals Red Dyed Diesel Fuel	0263927-IN		4,533.22	
				- - - - -	
	DOWNNS ENERGY	\$		4,533.22	
ACH	PATTON SALES CORP Tube, SS Sheet, Hinges, Weld Tabs	3918732		177.99	
				- - - - -	
	PATTON SALES CORP	\$		177.99	
ACH	PEST OPTIONS INC 4/20 Weed Control Svcs	348493		98.80	
				- - - - -	
	PEST OPTIONS INC	\$		98.80	
ACH	R & S INDUSTRIAL FIELD SERVICE Repair to Wall Damage Done by Loader	2923		12,360.60	
				- - - - -	
	R & S INDUSTRIAL FIELD SERVICE\$			12,360.60	
ACH	YORKE ENGINEERING LLC 8/19-10/19 Air Quality/Envrnmntl Complia	21910		960.00	
				- - - - -	
	YORKE ENGINEERING LLC	\$		960.00	
ACH	AMAZON BUSINESS Binders, Sheet Protectors	1P1K-LXPM-7VK		43.63	
				- - - - -	
	AMAZON BUSINESS	\$		43.63	
ACH	COUNTY SANITATION DISTRICTS OF 3/2020 Construction Inspection, Health, Sa	27251		184.83	
				- - - - -	

Report: ZFIR TREASURER		Inland Empire Regional Composting		Page	19
For 04/01/2020 ~ 06/30/2020		Treasurer Report		Date	07/03/2020
Check	Payee / Description				Amount
	COUNTY SANITATION DISTRICTS OF\$				184.83
ACH	INDUSTRIAL SUPPLY CO Nuts,Bolts,Screws	2670			92.32
	INDUSTRIAL SUPPLY CO		\$		92.32
ACH	DOWNNS ENERGY 2,562.70 Gals Red Dyed Diesel Fuel	0264514-IN			2,953.78
	DOWNNS ENERGY		\$		2,953.78
ACH	EGGLETON TRUCKING INC. 5/2020 Compost Hauling	3247			2,494.80
	EGGLETON TRUCKING INC.		\$		2,494.80
ACH	AMAZON BUSINESS Automated RTD Calibrator	1PV3-JLDM-94Y			1,083.68
	AMAZON BUSINESS		\$		1,083.68
ACH	Inland Empire Utilities Agency 3/2020 L&B Expenses 3/2020 O&M Expenses	SAP0320-RCAL& SAP0320-RCAO&			371,525.06 201,332.93
	Inland Empire Utilities Agency\$				572,857.99
ACH	BERNELL HYDRAULICS Hose,Nebo-Blast,Fem Seal Lok Swivel Hose,JIC Swivel, Spring Guard Hose,Lok Swivels	0379002-IN 0379003-IN 0379214-IN			161.61 99.81 438.42
	BERNELL HYDRAULICS		\$		699.84
ACH	TRICO CORPORATION 3/2020 Oil Analysis 3/2020 Oil Analysis	P55130 P55132			224.00 623.00
	TRICO CORPORATION		\$		847.00
ACH	R & S INDUSTRIAL FIELD SERVICE Install New Belting on BC23	2941			20,047.06
	R & S INDUSTRIAL FIELD SERVICES\$				20,047.06
ACH	PRIORITY BUILDING SERVICES LLC 4/20 Janitorial Service Fee	68814			1,107.61
	PRIORITY BUILDING SERVICES LLC\$				1,107.61
ACH	MCMASTER-CARR SUPPLY CO 8 Plugs	39152668			81.82
	MCMASTER-CARR SUPPLY CO		\$		81.82
ACH	PALM AUTO DETAIL INC 5/20 Carwash for RCA Vehicles	20599-1			523.80

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For 04/01/2020 ~ 06/30/2020		Treasurer Report		Date	07/03/2020
Check	Payee / Description				Amount
	PALM AUTO DETAIL INC		\$		523.80
ACH	SOLAR STAR CALIFORNIA VI LLC 4/20 Solar 12811 Sixth St	E02M0612-3554			19,577.62
	SOLAR STAR CALIFORNIA VI LLC		\$		19,577.62
ACH	INLAND EMPIRE UTILITIES AGENCY 4/20 NRW Charges	90026610			4,028.59
	INLAND EMPIRE UTILITIES AGENCY		\$		4,028.59
ACH	PATTON SALES CORP HR Plates	3977358			291.03
	PATTON SALES CORP		\$		291.03
ACH	WAXIE SANITARY SUPPLY Enmotion Brown Towels Towels, Cups, Toilet Paper, Large Liners, To	79168464 79172288			59.92 629.45
	WAXIE SANITARY SUPPLY		\$		689.37
ACH	GRAINGER INC Fire Extinguisher Electrical Glove Kit	9532154904 9530900738			63.72 126.18
	GRAINGER INC		\$		189.90
ACH	PEST OPTIONS INC 5/20 Weed Control Svcs	348356			98.80
	PEST OPTIONS INC		\$		98.80
ACH	DOWNNS ENERGY 2,178.90 Gals Red Dyed Diesel Fuel	0265046-IN			3,072.11
	DOWNNS ENERGY		\$		3,072.11
ACH	AMAZON BUSINESS Hard Water Test Strips Back Light LED Light Bar	17WF-WKCL-MKM 1WK7-169Y-P9P			20.15 814.58
	AMAZON BUSINESS		\$		834.73
ACH	MCMMASTER-CARR SUPPLY CO 30 Wire Rope Clamps 6 Drum Pumps	40732482 39914194			429.08 30.67
	MCMMASTER-CARR SUPPLY CO		\$		459.75
ACH	EGGLETON TRUCKING INC. 6/2020 Compost Hauling	3248			997.92
	EGGLETON TRUCKING INC.		\$		997.92
ACH	AMAZON BUSINESS 2 Microwave Ovens, 2 Flyswatters Shower Curtains, Shower Curtain Rings	1XJL-FMJR-4G6 1F9Y-99LV-K7H			284.34 189.36

Report: ZFIR TREASURER		Inland Empire Regional Composting		Page	21
For 04/01/2020 ~ 06/30/2020		Treasurer Report		Date	07/03/2020
Check	Payee / Description				Amount
	AMAZON BUSINESS		\$		473.70
ACH	SOLAR STAR CALIFORNIA VI LLC 5/20 Solar 12811 Sixth St	E02M0612-3625			17,826.41
	SOLAR STAR CALIFORNIA VI LLC		\$		17,826.41
ACH	Inland Empire Utilities Agency 4/2020 L&B Expenses	SAP0420-RCAL&			399,696.64
	4/2020 O&M Expenses	SAP0420-RCOA&			39,214.91
	Inland Empire Utilities Agency\$				438,911.55
ACH	INLAND EMPIRE UTILITIES AGENCY 1/20-3/20 Chemical Oxygen Demand Charges	90026666			3,435.86
	4/2020 Bldg Lease Pymt	90026696			6,635.74
	INLAND EMPIRE UTILITIES AGENCY\$				10,071.60
ACH	COUNTY SANITATION DISTRICTS OF 4/2020 Construction Inspection,Health,Sa	27991			203.69
	COUNTY SANITATION DISTRICTS OF\$				203.69
ACH	GRAINGER INC GFCI Receptacles, Plug In Transformer	9543365101			48.68
	Tap Pipe, Punch/Chisel Set	9543810080			415.19
	Tap Pipe	9543465950			160.33
	Electrical Glove Kit	9529846165			265.60
	Goat Grain Arc Flash Gloves	9470591026			47.43
	GRAINGER INC		\$		937.23
ACH	BERNELL HYDRAULICS Hose, Swivel, O-Ring	0380741-IN			264.76
	Compact Spiral, Swivel Crimp	0381141-IN			805.00
	BERNELL HYDRAULICS		\$		1,069.76
ACH	GOV CONNECTION INC 2 Smart Buy T630 Thin Client	70025633			1,093.00
	GOV CONNECTION INC		\$		1,093.00
ACH	MCMASTER-CARR SUPPLY CO Wire Rope, Drill Bits	40103881			465.82
	MCMASTER-CARR SUPPLY CO		\$		465.82
ACH	CRB SECURITY SOLUTIONS Repair Quad Camera	14743			1,591.00
	CRB SECURITY SOLUTIONS		\$		1,591.00
ACH	DOWNS ENERGY 2,174.50 Gals Red Dyed Diesel Fuel	0265602-IN			3,643.00
	DOWNS ENERGY		\$		3,643.00

Report: ZFIR TREASURER	Inland Empire Regional Composting	Page 22
For 04/01/2020 ~ 06/30/2020	Treasurer Report	Date 07/03/2020

Check	Payee / Description		Amount
ACH	TRICO CORPORATION		
	4/6/20-5/1/20 Oil Analysis	P55304	285.00
	4/2020 Oil Analysis	P55302	57.00
	4/2020 Oil Analysis	P55303	128.00
		-----	-----
	TRICO CORPORATION	\$	470.00
ACH	BROFIL CLEAN AIR SOLUTIONS LLC		
	Distributor Stainless	83259808	364.27
		-----	-----
	BROFIL CLEAN AIR SOLUTIONS LLC	\$	364.27
ACH	PRIORITY BUILDING SERVICES LLC		
	5/20 Janitorial Service Fee	69228	1,107.61
		-----	-----
	PRIORITY BUILDING SERVICES LLC	\$	1,107.61
Wire	STATE BOARD OF EQUALIZATION		
	1/1/20-3/31/20 State Sales/Use Tax-1st Q 101-112048 3/		1,327.00
		-----	-----
	STATE BOARD OF EQUALIZATION	\$	1,327.00

Grand Total Payment Amount: \$ 2,129,471.79

**ACTION
ITEM**

2A



Date: August 3, 2020

To: Honorable Board of Directors

From: Christina Valencia *CV#649*
Treasurer

Subject: FY 2020/21 Property Insurance Policy Renewal

RECOMMENDATION

It is recommended that the Board of Directors:

1. Ratify renewal of the Authority's property insurance for Fiscal Year 2020/21 for \$525,577 including fees and taxes, and
2. Approve to amend the insurance budget for an additional \$110,000 to cover the increase in insurance premiums.

BACKGROUND

Each year, the Inland Empire Regional Composting Authority purchases insurance policies to protect the Authority and the public against potential liabilities related to property. Renewal of insurance policies is administered by the Sanitation Districts of Los Angeles County (SDLAC) Insurance and Claims Coordinator. As indicated in Table 1, premiums for Fiscal Year (FY) 2020/21 increased by \$153,525 due to a combination of extensive claims related to catastrophic events throughout California and across the country over the last few years and the related impacts on the insurance markets resulting in continuous losses. The proposed premiums are for a total coverage of \$75 million, which represents approximately 70% of total insured value. Coverage was obtained in three tranches (sections or portions that make up a collection). The first for \$43 million in coverage, the second for \$7 million, and the third tranche for \$25 million. Staff were unable to find a single provider for the entire coverage target requiring the use of multiple providers. To find best value, staff solicited multiple proposals and explored several alternatives including pooled coverage but determined that the recommended proposal package as best value.

Table 1: Comparison of Annual Insurance Premiums

<i>Coverage Description</i>	<i>FY 2018/19</i>	<i>FY 2019/20</i>	<i>FY 2020/21</i>	<i>Increase from FY 2019/20</i>
<i>Property – \$43M Loss Limit</i>	\$230,627	\$309,252	\$394,183	\$84,931
<i>Excess Property \$7M in excess of \$43M</i>	N/A	N/A	\$61,950	\$61,950
<i>Excess Property \$25M excess of \$50M</i>	N/A	\$62,500	\$69,444	\$6,944
Total	\$230,627	\$371,752	\$525,577	\$153,825

PRIOR BOARD ACTION

On May 4, 2020 the Board of Directors approved the IERCA FY 2020/21 Budget with an appropriation for insurance expense of \$483,000.

IMPACT ON BUDGET

If approved, the FY 2020/21 budget for insurance premium will increase from \$483,000 to \$593,000 and the reserves designated for Commercial Insurance will be reduced by \$110,000.

**ACTION
ITEM**

2B



Date: August 3, 2020

To: Honorable Board of Directors

From: Jeff Ziegenbein JZ 836
Project Manager

James Spears, P.E. J. Spears
Senior Associate Engineer

Subject: IERCF Glulam Repair Project Ratification

RECOMMENDATION

It is recommended that the Board of Directors:

1. Ratify project RA20008 for emergency glulam repair for not to exceed \$250,000; and
2. Ratify the contract with Atom Engineering for the repair in the amount of \$176,398.

BACKGROUND

On April 14, 2020, IERCF staff discovered drop ceiling panels had fallen in the Active composting area of the facility. Staff inspected the area from below, which showed signs of water present possibly due to the heavy rains from the previous weeks. Staff then inspected the roof area and found obvious signs of roof depression indicating a potential structural issue.

IERCF staff contacted IEUA engineering staff to procure a contract with Tetra Tech to provide a structural evaluation of the impacted areas. During further inspection on June 4, 2020, structural damage was discovered on a glulam that required immediate action. An emergency project was completed on June 17, 2020 by W.A. Rasic to provide temporary supporting columns to ensure that the beam would not fall while a more permanent solution was developed to repair the beam.

On June 29, 2020 IEUA posted an invitation for bid on Planetbids to the under \$2 million prequalified contractors list to repair the damaged glulam beam. On July 14, 2020, the following bids were received:

Contractor's Name	Total Price
Atom Engineering	\$176,398
Hemet Mfg Co Inc. dba Genesis Construction	\$219,444
Mike Bubalo Construction	\$299,850
W.A. Rasic	\$307,125
Engineer's Estimate	\$150,000

Atom Engineering was deemed the lowest responsible responsive bidder and began construction late July 2020. The project was commissioned to ensure that the beam was permanently repaired in order to avoid safety risks and business interruptions. The repair is expected to be completed in early September 2020.

The project also includes a root cause investigation to be carried out by Tetra Tech's structural engineering team to determine the cause and to ensure that there are no additional glulam beams that may be affected.

PRIOR BOARD ACTION

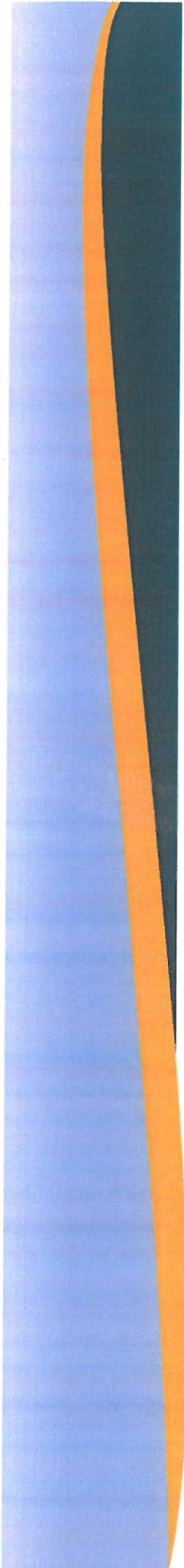
None.

IMPACT ON BUDGET

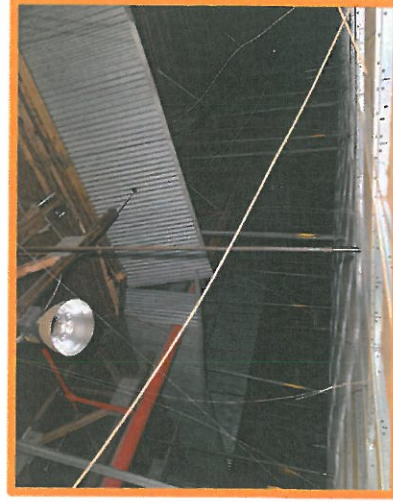
If approved, project RA20008 for a not-to-exceed amount of \$250,000, will be supported by Capital Replacement & Construction reserves.

ATTACHMENTS

Attachment No. 1 – Board Presentation

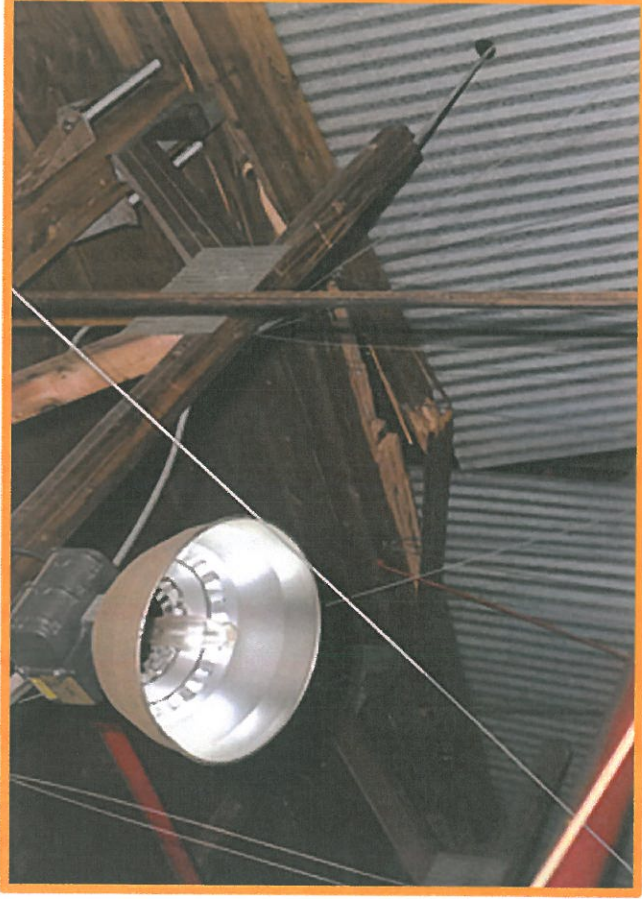


IERCF Glulam Repair



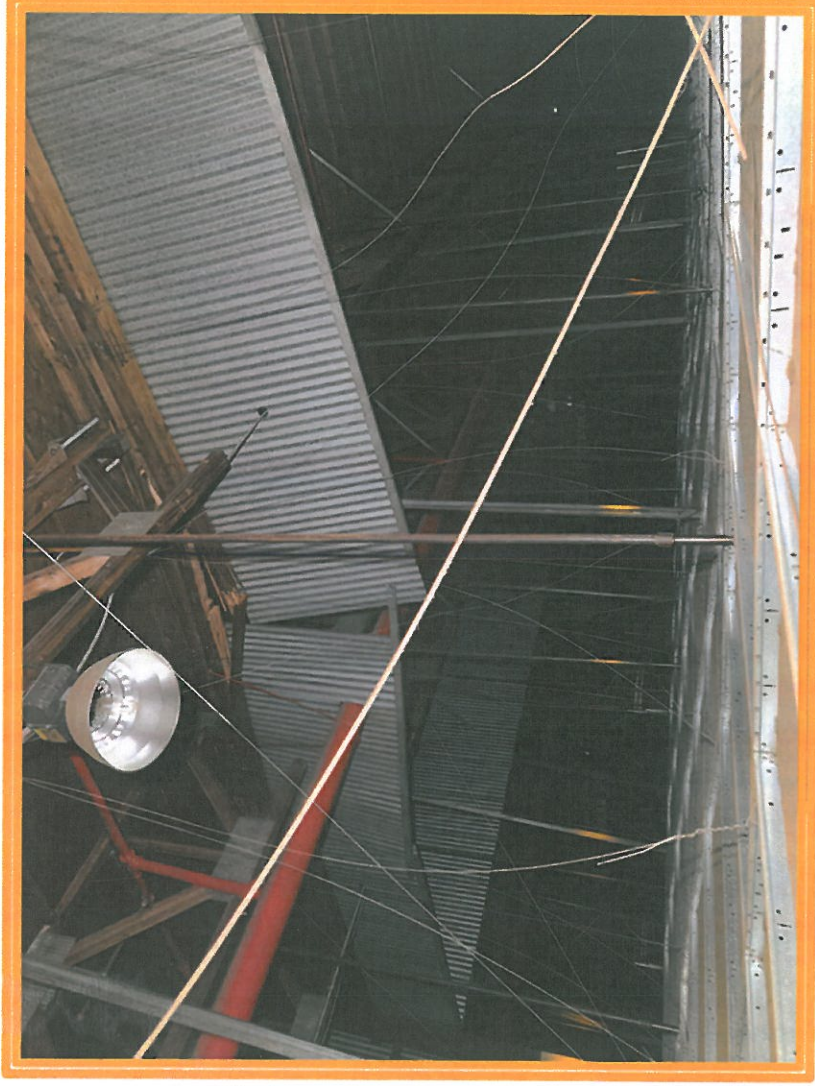
Background

- Fallen drop ceiling panels
- Staff inspected from below
 - Signs of water but no structural concerns at this location
 - Apparent structural issues noticed on rooftop
- Contacted IEUA engineering
- Retained Tetra Tech for roof loading and structural evaluation
 - Inspection showed structural damage worse than anticipated
- Prepared IFB for repair of Glulam



Project Scope

- Temporarily support trusses connected to damaged glulam
- Jack roof back into place
- Retrofit damaged glulam
 - Add structural steel channels
 - Load carried by new channels



Contractor Selection

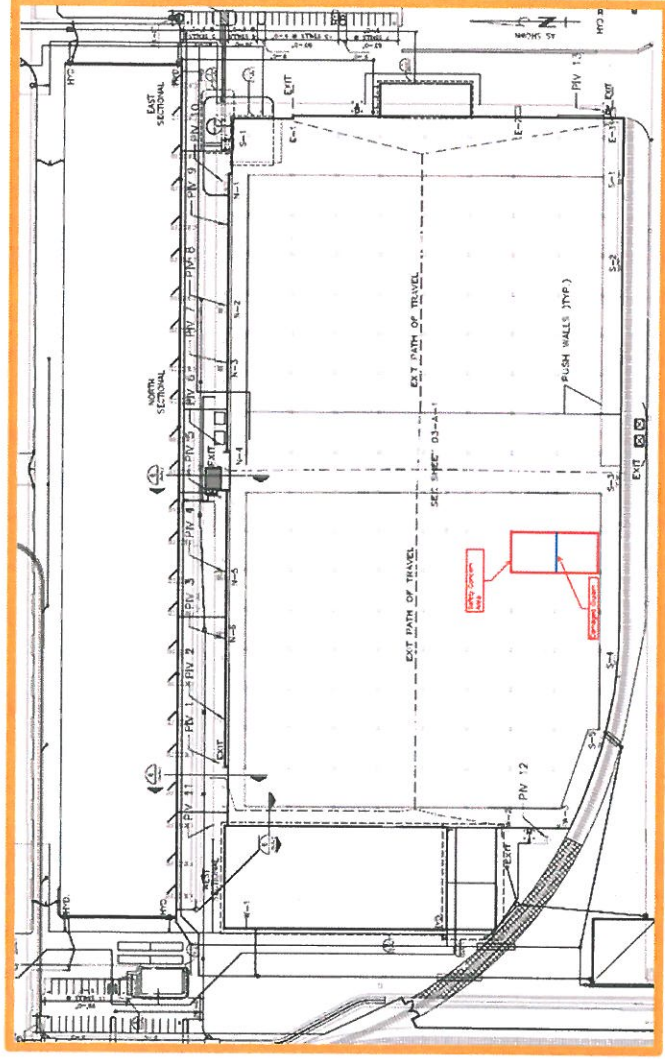
4 bids were received on July 14, 2020, from prequalified contractors:

Bidder's Name	Final Bid Amount
AToM Engineering	\$176,398
Hemet Mfg Co Inc. dba Genesis Construction	\$219,444
Mike Bubalo Construction	\$299,850
W.A. Rasic	\$307,125
Engineer's Estimate	\$150,000

Project Overview

Total Project Budget: \$250,000
Project Completion: September 2020
Overall Percent Complete: 5%

Phase	Consultant/ Contractor	Current Contract	Amendments/ Change Orders
Design	Tetra Tech	\$25K	N/A
Construction (Current)	Atom Engineering	\$176,398	0%
Root cause	Tetra Tech	\$24,113	N/A



Recommendation

- Ratify project RA20008 for emergency glulam repair for not-to-exceed \$250,000; and
- Ratify the contract with Atom Engineering for the repair in the amount of \$176,398.



Date: August 3, 2020

To: Honorable Board of Directors

From: Jeff Ziegenbein JZ 836
Project Manager

Ann Heil AH
Assistant Project Manager

Subject: Project Manager's Report

RECOMMENDATION

This is an information item for the Board to receive and file.

BACKGROUND

Operations

The Inland Empire Regional Composting Facility (IERCF) continued near maximum throughput levels processing up to 650 wet tons of biosolids and up to 300 wet tons of amendments daily, Monday through Friday each week. Biosolids loads were reduced by 1 to 2 loads per day to accommodate the space required to repair the glulam beam. Staff will make every effort to make up for the loads during the remainder of the fiscal year to meet the revenue budget targets.

Since the last update, the IERCF staff has:

- Maintained compost sales volumes that match or exceed production volumes
- Maintained 100% compliance with permit regulations
- Promoted a Compost Facility Supervisor to Deputy Manager of Maintenance, IEUA
- Initiated a recruitment to fill the vacant Compost Facility Supervisor position
- Completed the facility asphalt repair and sealing project

Table 1 lists materials processed for the completed previous fiscal year 2019/20 and since start-up in April 2007. Current fiscal year numbers are not available as the new fiscal year just began on July 1st.

Table 1: Process summary

	FY 2019/20	FY 2020/21	2007-2020
Biosolids Processed (wet tons)	147,606	N/A	1,759,887
Amendments Processed (wet tons)	42,068	N/A	690,535
Compost Sold (cubic yards)	232,294	N/A	2,780,629

The IERCF recently completed an asphalt repair and sealing project which followed the completion of painting all on-site facilities. There were also nine large trees removed near the operations office area that presented safety concerns during high winds. The entry doors to the office areas were also enhanced with new logos to finish off the refreshed look of the entire campus. Staff is setting up a small project to install a shade area over the outdoor lunch space to expand the rest areas for staff.



Operations entry door



Facility entry area

COVID-19

The IERCF is continuing to maintain normal operations and maintenance activities while following COVID-19 safety guidelines and requirements. Work has been staggered and as much remote work is being assigned as possible. All operations tasks, preventative and corrective maintenance work are being completed and facility staff are healthy and thankful to be carrying out their essential work during the pandemic. Additional cleaning services have been procured sanitizing common areas twice per day. Disinfectant wipes and hand sanitizing stations have been placed in several areas around the facility to promote frequent handwashing and work area cleaning.

Maintenance

Table 2: Quarterly KPI Report

SCHEDULED COMPLETION	
Work Orders Scheduled	312
Work Orders Completed	353
SCHEDULED ON TIME PERCENT	
Corrective Maintenance (CM's) Created	102
Break in Work	63
Average work order age	73 Days

Outreach

Table 3: Summary of IERCA outreach activities (closed to public due to COVID-19):

ITEM	NUMBER
IERCF Tours (groups/people)	0
Garden in Every School	0
Site visitors (contractors)	105

One of the biosolids hoppers was discovered to be wearing thin at an area routinely cleaned by loader buckets. The maintenance department put together a plan to re-design this part of the hopper so that the bucket of the loader could maintain cleanliness minimizing wear to the hopper. The pictures below Show the wear point and the modifications reducing the potential for future wear and spillage.



Biosolids hopper before repair



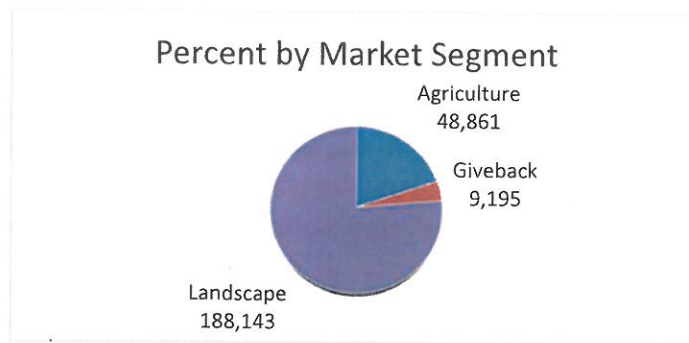
Biosolids hopper after repair

Compost Research

No update this time due to COVID-19.

Sales and Marketing Report

Despite the current economic impacts of COVID-19, compost sales have remained very strong. Demand for SoilPro has continued to outpace production resulting in zero inventory. The high demand has required compost sales to be rationed prompting customers to place orders in advance to secure product. Most customers are reporting increased demand for home maintenance and personal gardens. Several CalTrans and public works projects are underway although those were probably funded before the pandemic.



Revenue is up compared to the same period last year as retail sales have remained high reducing the volume sold to agriculture. Landscape unit prices are higher than agriculture resulting in an overall higher average unit price. Staff will remain in remote contact with customers and continue to monitor demand. Regional economic impacts from the pandemic are a possibility to slow demand, so fail-safe options have been lined up in anticipation of this event.



Sign posted at IERCF scalehouse

Staff members are also working closely with the Association of Compost Producers (ACP) in preparation of the implementation of Senate Bill 1383 (SB1383). SB1383 requires organics to be diverted from landfills and jurisdictions to procure compost based on their populations. ACP is developing guidelines to help jurisdictions define appropriate compost products as well as use instructions.

Table 4: Summary of monthly sales and revenue

MONTH	TOTAL YARDS 2019/2020	TOTAL YARDS 2018/2019	TOTAL REVENUE 2019/2020	TOTAL REVENUE 2018/2019
January	19,719.66	18,469.01	\$27,315.97	\$16,332.32
February	16,005.15	14,605.08	\$28,364.01	\$16,386.55
March	15,851.95	15,100.65	\$25,664.06	\$28,272.72
April	15,476.33	15,100.65	\$33,831.44	\$28,272.72
May	22,655.74	15,485.75	\$37,626.06	\$33,345.01
June	20,988.91	16,343.14	\$39,539.26	\$25,660.58
TOTAL	110,697.74	95,104.28	\$192,340.80	\$148,269.90
AVERAGE	18,449.62	15,850.71	\$32,056.80	\$24,711.65

The following tables summarize the Authority's aging reports and sales write off history.

Table 5

Monthly Accounts Receivable Ageing Report of IERCA (Sales only to third parties) as of 06/30/2020								
	Description	Current	1-30 Days	31-60 days	61-90 days	91-120 days	>121 days	Total
1	Amount \$	107,525.13	12,829.99	15,494.51	4,004.40	8,897.09	33,301.59	182,052.71
2	# of Invoices	76	8	9	7	5	11	116
3	# of Customers	52	8	9	7	6	9	91

Table 6

Quarterly Accounts Receivable Ageing Report of IERCA (Sales only to third parties)				
Sr. #	Description	From FY 2007/08 to FY 2018/19	FY 2019/2020 (July - June)	Total
1	Sales	6,537,683.80	450,383.78	6,988,067.58
2	Write off	33,701.60	2,025.92	35,727.52
3	Percentage of Write Off Sales	0.5155%		0.5113%

PRIOR BOARD ACTION

None.

IMPACT ON BUDGET

None.


INFORMATION
ITEM

3B



Date: August 3, 2020

To: Honorable Board of Directors

From: Christina Valencia ^{DS}
Treasurer 

Subject: Treasurer's Report of Financial Affairs for the Quarter Ended June 30, 2020

RECOMMENDATION

The Treasurer's Report of Financial Affairs for the quarter ended June 30, 2020 is an informational item for the Board's review.

BACKGROUND

In accordance with State Code, Section 53646(b) (1), and the Authority's Investment Policy (Resolution No. 2020-5-1), a periodic investment report shall be submitted to members of the Board for review. This report includes in part, the investment types, investment institutions, maturity dates, investment amount, current market value, and rate of interest/earnings yield.

The Treasurer's Report of Financial Affairs for the quarter ended June 30, 2020 is hereby submitted in a format consistent with State requirements. As shown in the table below, June's total cash, investments, and restricted deposits equaled \$4,183,972 showing an increase of \$272,631 when compared to the March balance of \$3,911,341. The increase was mainly due to higher biosolids receipts.

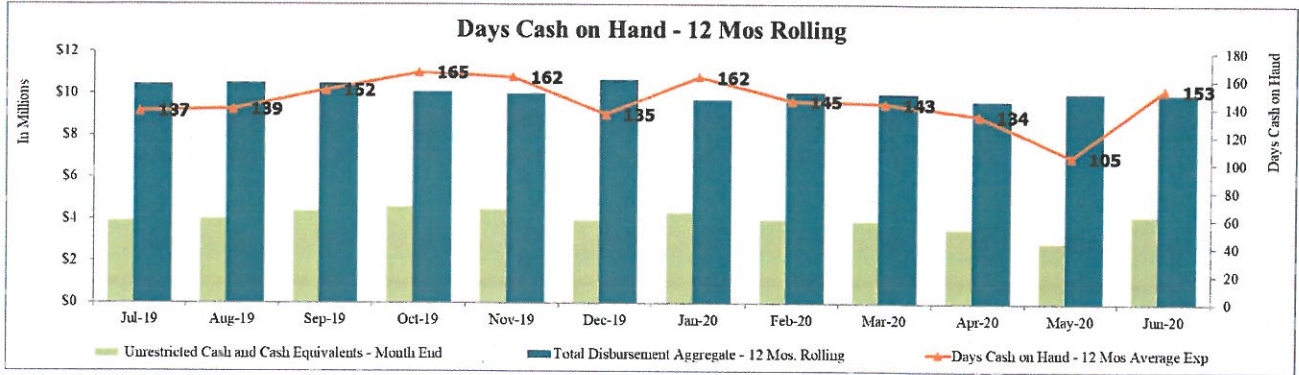
The Authority's investment portfolio average rate of return in June 2020⁽¹⁾ was 0.862 percent compared to the March 2020 yield of 1.268 percent. Interest rates continue to remain relatively low due to the COVID 19 pandemic and uncertainties associated with the economic recovery. Interest earnings on the Authority's investment portfolio totaled \$70,734 for the fiscal year through June 2020.

	March 31, 2020	June 30, 2020 ⁽¹⁾	Changes from Prior Quarter
Total Cash, Investments, Restricted Deposits	\$3,911,341	\$4,183,972	\$272,631
Investment Portfolio Average Rate of Return	1.268%	0.862%	-0.406%

⁽¹⁾ Interest rate from LA County Pooled Investment and Local Agency Investment Fund is as of May 2020.

August 3, 2020
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Cash on hand (COH) for the month ended June 30, 2020 was 153 days compared to March 31, 2020 COH of 143 days, due to higher twelve-month average cash receipts from the prior quarter. The COH is a financial ratio used to measure cash readily available to pay expenses. Average days of cash on hand is calculated using the monthly ending balance of unrestricted cash and cash equivalents divided by disbursements associated with operating expense, and capital expense as recorded in the Authority’s cash flow.



PRIOR BOARD ACTION

None.

IMPACT ON BUDGET

The interest earned on the Authority’s investment portfolio increases the Authority’s reserves.

Attachment: Treasurer’s Report of Financial Affairs for quarter ended June 30, 2020.

TREASURER'S REPORT OF FINANCIAL AFFAIRS

For the Quarter Ended June 30, 2020



All investment transactions have been executed in accordance with the criteria stated in the Authority's Investment Policy (Resolution No. 2020-5-1), adopted by the Inland Empire Regional Composting Authority's Board of Directors during its regular meeting held on May 4, 2020. The funds anticipated to be available during the next six-month period are expected to be sufficient to meet all foreseen expenditures during the period.

* *A Joint Powers Authority*

INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY

Cash and Investment Summary

*Quarter Ended
June 30, 2020*

	June	March
<u>Unrestricted Accounts</u>		
<u>Cash, Bank Deposits, and Bank Investment Accounts</u>	\$574,363	\$594,835
<u>Investments</u>		
Citizens Business Bank (CBB) Repurchase (Sweep)	\$1,246,212	\$966,398
LA County Pooled Investment	\$272,491	\$271,626
Local Agency Investment Fund (LAIF)	\$2,090,906	\$2,078,482
Total Investments	\$3,609,609	\$3,316,506
Total Unrestricted Cash and Investments Available to the Authority	\$4,183,972	\$3,911,341
Total Unrestricted Cash and Investments	\$4,183,972	\$3,911,341
Net Change from previous Quarter	\$272,631	

INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY
Cash and Investment Summary

*Quarter Ended
June 30, 2020*

Unrestricted Accounts

Cash, Bank Deposits, and Bank Investment Accounts

Demand (Checking) Accounts	\$574,363
Subtotal Demand Deposits	\$574,363
<i>Total Cash and Bank Investment Accounts</i>	<u>\$574,363</u>

Investments

Citizens Business Bank (CBB) Repurchase (Sweep)	\$1,246,212
Local Agency Investment Fund (LAIF)	\$2,090,906
LA County Pooled Investment	\$272,491
	<u>\$3,609,609</u>
<i>Total Investments</i>	<u>\$3,609,609</u>

Total Cash, Investments and Restricted Deposits as of June 30, 2020

\$4,183,972

Total Unrestricted Cash and Investments as of 6/30/2020

\$4,183,972

Less: Total Unrestricted Cash and Investments as of 3/31/2020

\$3,911,341

Total Quarterly Increase (Decrease)

\$272,631

INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY
Cash and Investment Summary

Quarter Ended
 June 30, 2020

Investments	Purchased	Par Amount	Principal Amount	Term (Days)	June Amortization	June Value	% Yield
Unrestricted Accounts							
Cash, Bank Deposits, and Bank Investment Accounts							
Citizens Business Bank							
Checking Account		\$574,363	\$574,363	N/A	N/A	\$574,363	N/A
Subtotal CBB		\$574,363	\$574,363			\$574,363	N/A
Total Cash and Bank Deposits							
		\$574,363	\$574,363			\$574,363	

Investments

Citizens Business Bank Sweep ⁽¹⁾	\$1,246,212	\$1,246,212				\$1,246,212	0.400%
LA County Pooled Investment ⁽²⁾	\$272,491	\$272,491				\$272,491	0.950%
Local Agency Investment Fund ⁽²⁾	\$2,090,906	\$2,090,906		N/A	N/A	\$2,090,906	1.363%
Subtotal Investments	\$3,609,609	\$3,609,609				\$3,609,609	0.999%
Total Investments							
	\$3,609,609	\$3,609,609				\$3,609,609	

Total Unrestricted Cash and Investments as of June 30, 2020

\$4,183,972
\$4,183,972

⁽¹⁾ Citizens Business Bank Sweep rate dropped from 0.50% to 0.40% on June 3, 2020.

⁽²⁾ Interest Rate information from LA County Pooled Investment and the Local Agency Investment Fund is as of May 2020.

INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY

Cash and Investment Summary

Quarter Ended
June 30, 2020

<u>Unrestricted Accounts</u>	<u>Amount Invested</u>	<u>Yield</u>
<u>Cash, Bank Deposits, and Bank Investment Accounts</u>		
Citizens Business Bank - Sweep Account ⁽¹⁾	\$1,246,212	0.400%
LA County Pooled Investment ⁽²⁾	\$272,491	0.950%
Local Agency Investment Fund ⁽²⁾	\$2,090,906	1.363%
Bank Accounts	\$3,609,609	0.999%
Citizens Business Bank -Demand Account	\$574,363	N/A
Total Portfolio	\$4,183,972	0.862%
<u>Restricted/Transitory/Other Demand Accounts</u>	<u>Amount Invested</u>	<u>Yield</u>
Total Other Accounts	\$0	0.000%
Total Authority Directed Deposits	\$4,183,972	

(1) Citizens Business Bank Sweep rate dropped from 0.50% to 0.40% on June 3, 2020.

(2) Interest Rate information from LA County Pooled Investment and the Local Agency Investment Fund is as of May 2020.