

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY (IERCA)
AUGUST 01, 2022
10:00 A.M.**

DIRECTORS PRESENT via video/teleconference:

Jon Blickenstaff, Chairperson
Paul Hofer, Vice Chairperson
Margaret Finlay, Director
Jasmin A. Hall, Director

DIRECTORS ABSENT

Robert Ferrante, Director
Shivaji Deshmukh, Director

STAFF PRESENT or via video/teleconference

Jeff Ziegenbein, Project Manager, IERCA
Mike Sullivan, Assistant Project Manager, IERCA
Adrienne Fernandez, Recording Secretary, IERCA
Martin Cihigoyenetché, General Counsel
Alex Lopez, Acting Budget Officer, IEUA
Randy Lee, Director of Operations and Maintenance, IEUA
Denise Garzaro, Board Secretary, Office Manager, IEUA
Marcus Coulombe, Compost Sales Coordinator, IERCA
Christiana Daisy, Deputy General Manager, IEUA
Kristine Day, Assistant General Manager, IEUA
Warren Green, Manager of Contracts and Procurement, IEUA

A special meeting of the Board of Directors of the IERCA was held at the Inland Empire Utilities Agency Headquarters building located at 6075 Kimball Ave, Chino, California and via video/teleconference on the above date.

Chairperson Blickenstaff, called the meeting to order at 10:01 a.m. and he led the pledge of allegiance to the flag. Recording Secretary, Adrienne Fernandez, took a roll call and established a quorum was present.

PUBLIC COMMENT

There we no public comments.

ADDITIONS TO THE AGENDA

There we no changes/additions/deletions to the agenda.

INTRODUCTIONS

None.

CONSENT CALENDAR

A.

MINUTES

The Board approved the minutes from the June 6, 2022, regular meeting.

B.

ADOPTION OF RESOLUTION NO. 2022-08-01

Martin Cihigoyenetché, General Counsel, provided an explanation of the COVID-19 executive order that had expired pertaining to virtual meetings and the implementation of AB361 Amending the Brown Act, allowing the

continuance of teleconference meetings for up to 30 days at a time with the Adoption of a Resolution.

C. INVESTMENT AND DISBURSEMENT REPORT

The Board of Directors approved the months of April 2022 - June 2022:

1. Total disbursements in the amount of \$3,223,051.05, including
2. Investments of \$1,000,000 in Los Angeles County Treasurer Pool Surplus Investment Fund of June 14, 2022.

D. ADOPTION OF DEPOSITORY AGREEMENT AND INVESTMENT FUND SIGNATORY RESOLUTIONS

The Board of Directors:

1. Adopted Resolution No. 2022-8-2, authorizing and designating signatories for depository agreement, depository cards, deposits, transfers, checks, and withdrawal of funds.
2. Adopted Resolution No. 2022-8-3, authorizing participation in the Local Agency Investment Fund and designating signatories for the deposit and withdrawal of funds.
3. Adopted Resolution No. 2022-8-4, authorizing investment of monies in the Los Angeles County Pooled Surplus Investment Fund.

Moved by Director Hall, seconded by Director Finlay, the motion carried unanimously. The Board of Directors approved the Consent Calendar Items by the following vote:

Ayes:	Blickenstaff, Hofer, Hall, Finlay
Noes:	None
Absent:	Deshmukh, Ferrante
Abstain:	None

INFORMATION ITEMS

A. COVID-19 UPDATE

Jeff Ziegenbein, Project Manager, IERCA, provided an update on current Covid-19 cases and percentages in the County of San Bernardino and advised the Agency is following Cal/OSHA and California Department of Public Health (CDPH) requirements.

INFORMATION ITEM ONLY; NO ACTION TAKEN

B. PROJECT MANAGER'S REPORT

Jeff Ziegenbein briefed the Board on the IERCF's average biosolids rate and revenue and gave a KPI's overview. As a follow up from the Board Meeting held on May 02, 2022, Jeff Ziegenbein provided an update on time spent by staff to resolve the SCAQMD NOV at 55 hours and advised staff would continue to monitor the issue. Chairperson Blickenstaff requested the Board be updated by email notification if there are any changes regarding the NOV prior to the next Board Meeting.

INFORMATION ITEM ONLY; NO ACTION TAKEN

C.

TREASURER'S REPORT OF FINANCIAL AFFAIRS FOR THE QUARTER ENDED JUNE 30, 2022

Alex Lopez, Acting Budget Officer, presented the quarterly report ending June 30, 2022, with total cash, investments and restricted deposits equaled \$5,209,270 reflecting an increase of \$57,286 in comparison to the March balance of \$5,151,984. He explained the decrease was primarily due to the increases in Los Angeles County Pooled Investment and LAIF interest rates.

INFORMATION ITEM ONLY; NO ACTION TAKEN

DIRECTORS' COMMENTS

None.

With no further business, Chairperson Blickenstaff adjourned the meeting at 10:19 a.m.

Adrienne Fernandez
Adrienne Fernandez, Recording Secretary
APPROVED: