

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY (IERCA)
FEBRUARY 06, 2023
10:00 A.M.**

DIRECTORS PRESENT via video/teleconference:

Jon Blickenstaff, Chairperson
Shivaji Deshmukh, Director
Robert Ferrante, Director
Margaret Finlay, Director
Jasmin A. Hall, Director
Paul Hofer, Vice Chairperson

STAFF PRESENT or via video/teleconference

Jeff Ziegenbein, Project Manager, IERCA
Mike Sullivan, Assistant Project Manager, IERCA
Adrienne Fernandez, Recording Secretary, IERCA
Martin Cihigoyenetché, General Counsel
Arin Boughan, Acting Manager, IERCA
Javier Chagoyen Lazaro, Treasurer, IERCA
Randy Lee, Acting Director of Finance, IEUA
Denise Garzaro, Board Secretary, Office Manager, IEUA
Christiana Daisy, Deputy General Manager, IEUA
Kristine Day, Assistant General Manager, IEUA
Marcus Coulombe, Compost Sales Coordinator, IERCA
Teresa Velarde, Manager of Internal Audit, IEUA

A regular meeting of the Board of Directors of the IERCA was held at the Inland Empire Regional Composting Authority building located at 12645 6th St. Rancho Cucamonga, California and via video/teleconference on the above date.

Chairperson Blickenstaff, called the meeting to order at 10:00 a.m. and he led the pledge of allegiance to the flag. Recording Secretary, Adrienne Fernandez, took a roll call and established a quorum was present.

PUBLIC COMMENT

There we no public comments.

ADDITIONS TO THE AGENDA

None

INTRODUCTIONS

Jeff Ziegenbein introduced new hires Raymond Matus and Aaron Hernandez, Compost Workers at IERCF and acknowledged Nelson Delgado on his promotion to Senior Compost Operations and Maintenance Technician.

PUBLIC HEARING

**A. PUBLIC HEARING AND ADOPTION OF RESOLUTION NO. 2023-02-01,
ADOPTING AMENDMENTS TO THE INLAND EMPIRE REGIONAL
COMPOSTING AUTHORITY CONFLICT OF INTEREST CODE**

Martin Cihigoyenetché, General Counsel, provided an explanation of the amendments made to the IERCA Conflict of Interest Code.

Moved by Director Deshmukh, seconded by Director Finlay, the motion carried unanimously. The Board of Directors approved the Consent Calendar Items by the following vote:

Ayes: Blickenstaff, Deshmukh, Ferrante, Hall, Finlay, Hofer
Noes: None
Absent: None
Abstain: None

CONSENT CALENDAR

A. ADOPTION OF RESOLUTION NO. 2023-02-02

Martin Cihigoyenette, General Counsel, provided an explanation of the COVID-19 executive order that had expired pertaining to virtual meetings and the implementation of AB361 Amending the Brown Act, allowing the continuance of teleconference meetings for up to 30 days at a time with the Adoption of a Resolution.

B. MINUTES

The Board approved the minutes from the November 6, 2022, regular meeting.

C. INVESTMENT AND DISBURSEMENT REPORT

The Board of Directors approved the months of October 2022 - December 2022:

1. Total disbursements in the amount of \$3,859,533.71.

No new investments during this period.

Moved by Director Finlay, seconded by Director Hall, the motion carried unanimously. The Board of Directors approved the Consent Calendar Items by the following vote:

Ayes: Blickenstaff, Deshmukh, Ferrante, Hall, Finlay, Hofer
Noes: None
Absent: None
Abstain: None

ACTION ITEMS

A. ELECTION OF OFFICERS

Martin Cihigoyenette, General Counsel, gave instructions on the election process. The Board of Directors had a brief discussion, resulting in the re-election of the current Chairman and Vice Chairperson. Jon Blickenstaff was nominated as Board Chairman. Paul Hofer was nominated as Vice Chairperson.

Moved by Director Finlay, seconded by Director Hall, the motion carried unanimously. The Board of Directors approved the Consent Calendar Items by the following vote:

Ayes: Blickenstaff, Deshmukh, Ferrante, Hall, Finlay, Hofer
Noes: None
Absent: None
Abstain: None

INFORMATION ITEMS

A. PROJECT MANAGER'S REPORT

Jeff Ziegenbein briefed the Board on the IERCF's average biosolids rate and revenue and gave a KPI's overview. He advised the Board there would be an update at the next meeting regarding SCAQMD NOV status.

INFORMATION ITEM ONLY; NO ACTION TAKEN

B. TREASURER'S REPORT OF FINANCIAL AFFAIRS FOR THE QUARTER ENDED DECEMBER 31, 2022

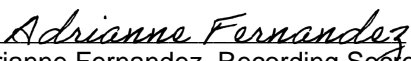
Javier Chagoyen-Lazaro, IERCA Treasurer, presented the quarterly report ending December 31, 2022, with total cash, investments and restricted deposits equaled \$4,343,164 reflecting a decrease of \$1,047,206 in comparison to the September balance of \$5,400,370. He explained the decrease was primarily due higher operational disbursements.

INFORMATION ITEM ONLY; NO ACTION TAKEN

DIRECTORS' COMMENTS

None.

With no further business, Chairperson Blickenstaff adjourned the meeting at 10:38 a.m.


Adrienne Fernandez, Recording Secretary
APPROVED: