



AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY

MONDAY, FEBRUARY 3, 2025

10:00 A.M.

INLAND EMPIRE REGIONAL COMPOSTING FACILITY

ADMIN CONFERENCE ROOM

12645 6TH STREET

RANCHO CUCAMONGA, CA 91739

www.ierca.org

TELEPHONE ACCESS: (415) 856-9169 / Conf Code: 644 157 597#

The public may participate and provide public comment during the meeting by attending the meeting in-person or by dialing the number provided above. Comments may also be submitted by email to IEUA Director of Board and Administrative Services Denise Garzaro at dgarzaro@ieua.org prior to the completion of the Public Comment section of the meeting. Comments will be distributed to the Board of Directors.

CALL TO ORDER

FLAG SALUTE

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Recording Secretary prior to the public comment section or request to address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. CONSENT CALENDAR ITEMS

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. MINUTES

Approve minutes of the November 4, 2024 Board Meeting.

B. APPROVE INVESTMENT AND DISBURSEMENT REPORT

Staff recommends that the Board:

1. Approve total disbursements for the months of October 2024 through December 2024 in the amount of \$3,001,048.22; and
2. Approve the investments of \$1,000,000 in the Local Agency Investment Fund (LAIF) on October 24, 2024, and of \$1,000,000 in the California Asset Management Program (CAMP) on October 25, 2024.

2. ACTION ITEMS

A. ELECTION OF OFFICERS

Elect, by majority vote, a Chair and Vice Chair of the Inland Regional Composting Authority Board of Directors for a term beginning February 4, 2025.

B. APPROVE DESIGNATION OF INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY TREASURER

Staff recommends that the Board approve the designation of Alex Lopez, Treasurer for the Inland Empire Utilities Agency, as the IERCA Treasurer.

C. ADOPT PROCEDURE FOR WRITE-OFF OF UNCOLLECTABLE RECEIVABLES

Staff recommends that the Board adopt the Procedure for Write-Off of Uncollectable Receivables.

D. ADOPT DEPOSITORY AGREEMENT AND INVESTMENT FUND SIGNATORY RESOLUTIONS

Staff recommends that the Board:

1. Adopt Resolution No. 2025-2-1, authorizing and designating signatories for depository agreement, depository cards, deposits, transfers, checks, and withdrawal of funds;
2. Adopt Resolution No. 2025-2-2, authorizing participation in the Local Agency Investment Fund and designating signatories for the deposit and withdrawal of funds;
3. Adopt Resolution No. 2025-2-3, authorizing investment of monies in the Los Angeles County Pooled Surplus Investment Fund; and
4. Adopt Resolution No. 2025-2-4, authorizing investment of monies in the California Asset Management Program.

E. AWARD CONTRACT FOR COMPOST SPREADING SERVICES

Staff recommends that the Board:

1. Award a contract to Holliday Ag Services for compost spreading services for a five-year period with the option of two one-year extensions, for a total potential contract term of seven years, for an aggregate not-to-exceed amount of \$1,050,000; and
2. Authorize the Project Manager to finalize and execute the contract, subject to non-substantive changes.

F. APPROVE CONTRACT AMENDMENT FOR FINISHED COMPOST TRANSPORTATION SERVICES

Staff recommends that the Board:

1. Approve a contract amendment with Viramontes Express for finished compost transportation services, for an additional amount of \$900,000, increasing the aggregate not-to-exceed amount from \$1,900,000 to \$2,800,000; and
2. Authorize the Project Manager to finalize and execute the contract amendment, subject to non-substantive changes.

G. APPROVE CONTRACT AMENDMENT FOR FINISHED COMPOST TRANSPORTATION SERVICES

Staff recommends that the Board:

1. Approve a contract amendment with Eggleton Trucking for finished compost transportation services, for an additional amount of \$900,000, increasing the aggregate not-to-exceed amount from \$1,900,000 to \$2,800,000; and
2. Authorize the Project Manager to finalize and execute the contract amendment, subject to non-substantive changes.

3. INFORMATION ITEMS

A. PROJECT MANAGER'S REPORT (WRITTEN)

B. AIR QUALITY COMPLIANCE UPDATE: FEBRUARY 2023 SOURCE TEST (POWERPOINT)

C. CALIFORNIA ASSOCIATION OF SANITATION AGENCIES BIOSOLIDS AND COMPOSTING: PER- AND POLYFLUOROALKYL SUBSTANCES 'FOREVER CHEMICAL' CHALLENGES (POWERPOINT)

D. TREASURER'S REPORT OF FINANCIAL AFFAIRS FOR THE QUARTER ENDED DECEMBER 31, 2024 (WRITTEN)

4. DIRECTOR COMMENTS

ADJOURN

The next regular meeting is scheduled for Monday, May 5, 2025 at 10:00 a.m.

Declaration of Posting

I, Denise Garzaro, CMC, Director of Board and Administrative Services of the Inland Empire Utilities Agency, hereby certify that, per Government Code Section 54954.2, a copy of this agenda has been posted at the Inland Empire Regional Composting Authority, 12645 6th Street, Rancho Cucamonga, CA and on the Authority's website at www.ierca.org at the Los Angeles County Sanitation District, 1955 Workman Mill Road, Whittier, CA and at the Inland Empire Utilities Agency, 6075 Kimball Ave, Chino, CA at least twenty-four (24) hours prior to the special meeting date and time above.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recording Secretary at (909) 993-1736 or dgarzaro@ieua.org, 48 hours prior to the scheduled meeting so that IERCA can make reasonable arrangements to ensure accessibility.