MEETING OF THE BOARD OF DIRECTORS OF
THE INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY
MAY 5, 2025
10:00 A.M.

A meeting of the Board of Directors of the Inland Empire Regional Composting Authority (IERCA) was held at the Inland Empire Regional Composting Facility located at 12645 6th Street, Rancho Cucamonga, California on the above date.

Chair Blickenstaff called the meeting to order at 10:00 a.m. and led the pledge of allegiance. The following Directors were present:

Jon Blickenstaff, Chair
Paul Hofer, Vice Chair *(Arrived at 10:03 a.m.)*
Shivaji Deshmukh, Director
Robert Ferrante, Director
Margaret Finlay, Director
Jasmin A. Hall, Director

PUBLIC COMMENT
There were no public comments.

ADDITIONS TO THE AGENDA
There were no additions to the agenda.

1. CONSENT ITEMS

A. MINUTES

B. INVESTMENT AND DISBURSEMENT REPORT

MOVED BY DIRECTOR FINLAY, SECONDED BY DIRECTOR DESHMUKH, AGENDA ITEM NOS. 1A AND 1B, APPROVED AS RECOMMENDED BELOW, BY THE FOLLOWING VOTE:

Ayes:	Blickenstaff, Deshmukh, Ferrante, Finlay, Hall
Noes:	None
Absent:	Hofer

- Approved the minutes of the February 3, 2025 Board Meeting.
- Approved total disbursements for the months of January 2025 through March 2025 in the amount of $3,449,808.93.

2. ACTION ITEMS

A. APPROVE PROPOSED BUDGET AMENDMENT FOR FISCAL YEAR 2024/25 - ELECTRICITY

IERCA Project Manager Arin Boughan provided the presentation.

Vice Chair Hofer arrived at 10:03 a.m.

Discussion ensued regarding energy costs and the possibility of exploring alternative energy generation options.

MOVED BY DIRECTOR HOFER, SECONDED BY DIRECTOR HALL, THE BOARD APPROVED THE FOURTH QUARTER BUDGET AMENDEMENT, INCREASING ELECTRICITY IN THE AMOUNT OF $300,000; AND AMENDED THE TOTAL PROJECT BUDGET IN THE AMOUNT OF $1,857,517, AS RECOMMENDED, BY THE FOLLOWING VOTE:

Ayes:	Blickenstaff, Deshmukh, Ferrante, Finlay, Hall, Hofer
Noes:	None
Absent:	None

B. APPROVE PROPOSED BUDGET AMENDMENT FOR FISCAL YEAR 2024/25 – ROOF TRUSS REPAIRS

Mr. Boughan provided the presentation.

Director Hall requested clarification on the requested increase as the agenda reflects the amount of $150,000 while the supporting document in the agenda packet indicates $175,000. Staff confirmed that the amount requested is $175,000 and the agenda discrepancy was an oversight. The Board acknowledged that the motion would be for the full requested amount of $175,000 and a total project budget of $322,000.

MOVED BY DIRECTOR FINLAY AND SECONDED BY DIRECTOR HALL, THE BOARD APPROVED THE FOURTH QUARTER BUDGET AMENDMENT, INCREASING THE AMOUNT BY **$175,000** FOR THE ROOF TRUSS REPAIR PROJECT RA24006; AND AMENDED THE TOTAL PROJECT BUDGET IN THE AMOUNT OF $**322,000**, AS RECOMMENDED, BY THE FOLLOWING VOTE:

Ayes:	Blickenstaff, Deshmukh, Ferrante, Finlay, Hall, Hofer
Noes:	None
Absent:	None

C. APPROVE PURCHASE OF REPLACEMENT TELESCOPING FORKLIFT FOR CAPITAL REPLACEMENT PROJECT

Mr. Boughan provided the presentation.

MOVED BY DIRECTOR FINLAY, SECONDED BY DIRECTOR HOFER, THE BOARD APPROVED THE PURCHASE OF A REPLACEMENT TELESCOPING FORKLIFT IN THE AMOUNT OF $220,000.00 UNDER CAPITAL REPLACEMENT PROJECT, RA25002, AS RECOMMENDED, BY THE FOLLOWING VOTE:

Ayes: Blickenstaff, Deshmukh, Ferrante, Finlay, Hall, Hofer

Noes: None

Absent: None

D. APPROVE THE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2024

IEUA Controller Kim Snow provided the presentation.

MOVED BY DIRECTOR HOFER, SECONDED BY DIRECTOR HALL, THE BOARD APPROVED THE INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2024, AS PRESENTED; AND DIRECTED STAFF TO DISTRIBUTE THE REPORT, AS APPROPRIATE, TO THE VARIOUS FEDERAL, STATE AND LOCAL AGENCIES, FINANCIAL INSTITUTIONS, AND OTHER INTERESTED PARTIES, AS RECOMMENDED, BY THE FOLLOWING VOTE:

Ayes: Blickenstaff, Deshmukh, Ferrante, Finlay, Hall, Hofer

Noes: None

Absent: None

E. APPROVE THE ANNUAL MANAGEMENT PLAN FOR FISCAL YEAR 2025/26

Mr. Boughan provided the presentation.

MOVED BY DIRECTOR FINLAY, SECONDED BY DIRECTOR DESHMUKH, THE BOARD APPROVED THE ANNUAL MANAGEMENT PLAN FOR FISCAL YEAR 2025/26, AS RECOMMENDED, BY THE FOLLOWING VOTE:

Ayes: Blickenstaff, Deshmukh, Ferrante, Finlay, Hall, Hofer

Noes: None

Absent: None

F. ADOPT THE INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY BUDGET FOR FISCAL YEAR 2025/26

Mr. Boughan provided the presentation.

MOVED BY DIRECTOR HALL, SECONDED BY DIRECTOR FERRANTE, THE BOARD ADOPTED THE INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY BUDGET FOR FISCAL YEAR 2025/26; INCREASED THE TIPPING FEE FROM $65.50 TO $69.50 PER WET TON; AND APPROVED A CAPITAL CALL OF $2.25 MILLION TO BE SHARED EQUALLY BY THE INLAND EMPIRE UTILITIES AGENCY AND LOS ANGELES COUNTY SANITATION DISTRICTS TO SUPPORT CAPITAL IMPROVEMENT PROJECT COSTS AND MEET THE MINIMUM RESERVE BALANCE, AS NEEDED, AS RECOMMENDED, BY THE FOLLOWING VOTE:

Ayes:	Blickenstaff, Deshmukh, Ferrante, Finlay, Hall, Hofer
Noes:	None
Absent:	None

G. ADOPT THE INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY INVESTMENT POLICY FOR FISCAL YEAR 2025/26

Mr. Boughan provided the presentation.

MOVED BY DIRECTOR DESHMUKH, SECONDED BY DIRECTOR HALL, THE BOARD ADOPTED RESOLUTION NO. 2025-5-1, APPROVING THE AUTHORITY'S INVESTMENT POLICY FOR FISCAL YEAR 2025/26, AS RECOMMENDED, BY THE FOLLOWING VOTE:

Ayes:	Blickenstaff, Deshmukh, Ferrante, Finlay, Hall, Hofer
Noes:	None
Absent:	None

H. APPROVE PROPERTY INSURANCE POLICY RENEWAL FOR FISCAL YEAR 2025/26

Mr. Boughan provided the presentation.

Discussion ensued regarding the increased cost of insurance and the difficulties associated with obtaining or maintaining insurance coverage in California.

MOVED BY DIRECTOR HALL, SECONDED BY DIRECTOR FINLAY, THE BOARD APPROVED THE RENEWAL OF THE INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY'S EXISTING PROPERTY, GENERAL AND EXCESS LIABILITY INSURANCE POLICIES FOR FISCAL YEAR 2025/26 FOR A NOT-TO-EXCEED AMOUNT OF $1,200,000 INCLUDING FEES AND TAXES; AND AUTHORIZED THE PROJECT MANAGER TO FINALIZE AND EXECUTE THE CONTRACT, SUBJECT TO NON-SUBSTANTIVE CHANGES, AS RECOMMENDED, BY THE FOLLOWING VOTE:

Ayes:	Blickenstaff, Deshmukh, Ferrante, Finlay, Hall, Hofer
Noes:	None
Absent:	None

3. INFORMATION ITEMS

A. PROJECT MANAGER'S REPORT

Mr. Boughan, IEUA Compost Facility Supervisor Jeff King, and IEUA Compost Sales Representative Marcus Coulombe provided the presentation.

B. AIR QUALITY COMPLIANCE UPDATE

IEUA Senior Associate Engineer Sarah Recinto provided the presentation.

C. TREASURER'S REPORT OF FINANCIAL AFFAIRS FOR THE QUARTER ENDED MARCH 31, 2025

IERCA Treasurer Alexander Lopez provided the presentation.

4. DIRECTOR COMMENTS

Director Hall acknowledged the service of Chair Blickenstaff on the IERCA Board and wished him well on his retirement.

ADJOURN

With no further business, Chair Blickenstaff adjourned the meeting at 11:13 a.m.

Respectfully submitted,

Denise Garzaro
Director of Board and Administrative Services

APPROVED: NOVEMBER 3, 2025